

---

**MINUTES**  
**Capital Impact Advisory Committee**  
**Meeting of July 11, 2013**

---

*The Capital Impact Fee Advisory Committee of the City of Cedar Hill, Texas met on Thursday, July 11, 2013, at 4:00 p.m. in Conference Room "D" at the Cedar Hill Government Center, 285 Uptown Blvd. Bldg. 100, Cedar Hill, Texas 75104.*

*Present: Committee members Al Armistead, Greg Patton, Don McGee, Mike Lemmon, Scott Emmons and Scott James.*

*Absent: None.*

*The following City staff members were present: Rod Tyler, Don Gore, Elais Sassoon, Kim Johnson, Cassie Harashe and Belinda Huff.*

**I. Call the meeting to order.**

Chairman Lemmon called the meeting to order at 4:03 p.m., declaring it an open meeting in which a quorum was present and the meeting notice duly posted.

**II. Approve the minutes of the March 29, 2012 meeting.**

A motion was made by Scott James to approve the minutes of the March 29, 2012 meeting, as presented. Al Armistead seconded the motion. The vote was as follows:

Vote: Ayes: 6  
Nays: 0

Chairman Lemmon declared the motion unanimously approved.

**III. Review and discussion of Capital Improvement Plans and Fees collected.**

Rod Tyler, Director of Planning, reviewed with the Committee two tables, Table I, sources and uses of funds and Table II, review of maximum allowable fees. Mr. Tyler also presented the Capital Impact Advisory Committee a PowerPoint that reviewed the purpose of Impact Fees, including how they are accessed and collected.

**V. Review and discussion of inequities discovered in fees.**

The Committee did not discover any inequities in the fees.

**VI. Consider approving report.**

A motion was made by Greg Patton to approve the report, as presented. Scott James seconded the motion. The vote was as follows:

Vote: Ayes: 6  
Nays: 0

Chairman Lemmon declared the motion unanimously approved.

**VII. Adjourn**

There being no further business, Greg Patton made a motion to adjourn. Scott James seconded the motion. The vote was as follows:

Vote: Ayes: 6  
Nays: 0

Chairman Lemmon adjourned the meeting at 4:21 p.m.

---

Chairman Michael Lemmon

---

Belinda L. Huff  
Development Services Coordinator