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**MINUTES**  
**Capital Impact Advisory Committee**  
**Meeting of July 24, 2014**

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The Capital Impact Fee Advisory Committee of the City of Cedar Hill, Texas met on Thursday, July 24, 2014, at 4:00 p.m. in Conference Room "D" at the Cedar Hill Government Center, 285 Uptown Blvd. Bldg. 100, Cedar Hill, Texas 75104.

Present: Committee members Greg Patton, Don McGee, Mike Lemmon, and Scott Emmons. Al Armistead arrived at 4:10.

Absent: Scott James.

The following City staff members were present: Rod Tyler, Don Gore, Elias Sassoon, Becky Brooks, Robert Woodbury and Sharon Davis.

**I. Call the meeting to order.**

Chairman Lemmon called the meeting to order at 4:00 p.m., declaring it an open meeting in which a quorum was present and the meeting notice duly posted.

**II. Approve the minutes of the January 30, 2014 meeting.**

A motion was made by Greg Patton to approve the minutes of the January 30, 2014 meeting, as presented. Scott Emmons seconded the motion. The vote was as follows:

Vote: Ayes: 4  
Nays: 0

Chairman Lemmon declared the motion unanimously approved.

**III. Review and discussion of Capital Improvement Plans and Fees collected.**

Becky Brooks, Acting Director of Finance, reviewed with the Committee two tables, Table I, Sources and Uses of Funds and Table II, Review of Maximum Allowable Fees (Ordinance No. 2012-478). Mr. Sassoon and Mr. Woodbury discussed some of the previous and planned Capital Projects. There being no discussion from the Committee Chairman Lemmon moved to the next portion of the meeting.

Secretary's Note: Al Armistead arrived at 4:10

**V. Review and discussion of inequities discovered in fees.**

Chairman Lemmon asked staff if any claims of perceived inequities in the implementation of the impact fees had been submitted. Staff reported that they had not received any and were unaware of such claims. After a brief discussion among

Committee members, the Committee concluded that there were no identified inequities in the fees.

**VI. Consider approving report.**

A motion was made by Don McGee to approve the report, as presented. Al Armistead seconded the motion. The vote was as follows:

Vote: Ayes: 5  
Nays: 0

Chairman Lemmon declared the motion unanimously approved.

**VII. Adjourn**

There being no further business, Scott Emmons made a motion to adjourn. Don McGee seconded the motion. The vote was as follows:

Vote: Ayes: 5  
Nays: 0

Chairman Lemmon adjourned the meeting at 4:15 p.m.

Mike Lemmon  
Chairman Mike Lemmon

Sharon Davis  
Sharon Davis  
Executive Secretary