

MINUTES
ZONING BOARD OF ADJUSTMENTS
MEETING OF OCTOBER 1, 2019

The Zoning Board of Adjustments of the City of Cedar Hill, Texas met on Tuesday, October 1, 2019 at 1:00 p.m. in the T. W. "Turk" Cannady/Cedar Hill Room, 285 Uptown Blvd, Bldg. 100, Cedar Hill, TX.

Zoning Board of Adjustments Members Present: Chairperson, Michael Craig; Vice-Chairperson, Douglass Hibbs; Board Members: Rod Tyler, Charles Lee Jr., Jim Klipp, Alternate #1

Absent: Board Member Emelda Martin

The Board currently has one vacancy for Alternate #2.

City Staff Members Present: Director of Planning, LaShondra Stringfellow; Building Official, Gail Lux; Senior Planner, Maria Peña; and Executive Secretary, Katie Cenicola

I. Call the Meeting to Order.

Chairperson Craig called the meeting to order at 1:00 p.m. declaring it an open meeting in which a quorum was present, and the meeting notice was duly posted.

II. Approve the minutes of the August 6, 2019 regular meeting.

A motion was made by Board Member Klipp, Alternate #1 and seconded by Vice-Chairperson Hibbs to approve the minutes of the August 6, 2019 regular meeting. The vote was as follows:

Ayes: 5– Chairperson Craig, Vice-Chairperson Hibbs, Board Members Tyler, Lee, and Klipp

Nays: None

Chairperson Craig declared the motion carried.

III. Swearing in of all persons presenting to the Board.

There were no public hearings on the agenda.

IV. Citizens Forum.

No one spoke.

V. Staff Reports.

1. Upcoming Meetings

Ms. Stringfellow informed the Board that the next meeting would be held in November.

VI. Convene into Closed Session

1. **Closed Session called pursuant to Section 551.071 (Consultation With Attorney) of the Texas Gov't Code. Consultation with legal counsel on a matter in which the duty of the legal counsel to the Zoning Board of Adjustments under the Texas Attorneys' Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of the Texas Open Meetings Act.**

- **Training on Zoning Board of Adjustments duties and responsibilities**

The Board convened into closed session at 1:05 p.m.

VII. Reconvene in Open Session and consider any action(s) needed as a result of the Closed Session.

The Board reconvened in open session at 2:14 p.m. No action was taken as a result of the closed session.

VIII. Adjourn.

The meeting adjourned at 2:14 p.m.



Michael Craig
Chairperson

Katherine Cenicola

Katie Cenicola
Planning Secretary