
MINUTES
CAPITAL IMPACT ADVISORY COMMITTEE
MEETING OF FEBRUARY 3, 2020

The Capital Impact Fee Advisory Committee of the City of Cedar Hill, Texas met on Monday, February 3, 2020 at 4:00 p.m. in Conference Room "D" at the Cedar Hill Government Center, 285 Uptown Blvd. Bldg. 100, Cedar Hill, Texas 75104.

Committee Members Present: Chairperson Greg Patton, Vice-Chairperson Scott Emmons and Committee Members: Don McGee, Dr. Kirtland Speaks, and Al Armistead

City Staff Members Present: Director of Planning, LaShondra Stringfellow; Director of Public Works, Tom Johnson; City Engineer Robert Woodbury; Director of Finance, Alan Dickerson; and Planning Secretary, Katie Cenicola

I. Call the meeting to order.

Chairperson Greg Patton called the meeting to order at 4:00 p.m., declaring it an open meeting with the meeting notice duly posted.

II. Approve the minutes of the August 8, 2019 meeting.

Chairperson Patton suggested the approval of these minutes be moved to the next meeting to give the Board time to review them.

III. Regular Agenda

1. Discuss the progress of active, capital projects utilizing impact fees. (Public Works)

Public Works Director, Tom Johnson, indicated that there were no active, capital project utilizing impact fees.

2. Discuss the potential for future, capital projects utilizing impact fees. (Public Works)

Mr. Johnson indicated that they were looking at utilizing some impact fees for S. Joe Wilson Rd. improvements.

3. Discuss the financial report and capital impact fees collected. (Finance)

Finance Director, Alan Dickerson, reviewed the financial report with the Committee.

4. Consider approving the Semiannual Report.

A motion was made by Committee Member Armistead to approve the report, as presented. Board Member McGee seconded the motion. The vote was as follows:

Ayes: 5 – Chairperson Patton, Vice-Chairperson Emmons, Committee Members McGee, Speaks and Armistead

Nays: 0

Greg Patton declared the motion carried.

5. Discuss any perceived inequities in implementing the Capital Improvements Plan or imposing impact fees. (Building Inspections)

Building Official Gail Lux indicated there was one verbal complaint. However, nothing submitted in writing.

IV. Staff Reports

1. Updates on other capital projects. (Public Works)

City Engineer Robert Woodbury updated the Committee on other capital projects not associated with impact fees.

2. Complete Streets Downtown Plan (Planning)

Ms. Stringfellow updated the Committee on the Complete Streets Downtown Plan.

3. Comprehensive Plan (Planning)

Ms. Stringfellow updated the Committee on the Comprehensive Plan.

V. Adjourn

There being no further business the meeting adjourned at 4:50 p.m.



Greg Patton
Chairperson

Katherine Cenicola

Katie Cenicola
Planning Secretary