
MINUTES
CAPITAL IMPACT FEE ADVISORY COMMITTEE
SPECIAL MEETING OF MAY 15, 2024

The Capital Impact Fee Advisory Committee of the City of Cedar Hill, Texas met on Wednesday, May 15, 2024, at 12:00 p.m. in the Executive Conference Room at the Traphene Hickman Library at 450 Pioneer Trail, Cedar Hill, Texas 75104.

Present: Chairperson, Scott Emmons; Vice-Chairperson, Rod Tyler; Committee Members Greg Patton, Kirtland Speaks, and Moises Ruiz

Absent: Committee Member Al Armistead

City Staff Members Present: City Manager, Greg Porter; Director of Planning, Chasidy Benson; Director of Public Works, Tom Johnson; Finance Director, Chuck Fox; City Engineer, Robert Woodbury; Planning Manager, Maria Peña; Building Official, Gail Lux; Engineer in Training, Brittainie Cason; Senior Planner, Josue De La Vega; and Planning Executive Assistant, Debra Kalsnes

Other Attendees: Kimley Horn Consultants, Brandon Forsythe, Lisa Wang, and Taylor Townes

1. Call the meeting to order.

Chairperson Emmons called the meeting to order at 12:00 p.m., declaring it an open meeting with the meeting notice duly posted.

2. Public Comments

There were no public comments.

3. Regular Agenda

a. Impact Fee Collection Rate and Water/Wastewater Master Plan, and Master Thoroughfare Plan.

1. Review and approve the 2023 Impact Fee reports.
2. Review and consider a recommendation on the Impact Fee Collection Rate and Water/Wastewater Master Plan.
3. Receive a presentation on the amendments to the Master Thoroughfare Plan.

Planning Director Benson introduced and turned the meeting over to the representatives from Kimley Horn Consultants, Brandon Forsythe, Lisa Wang, and Taylor Townes who made a presentation to the Committee. They answered the Committee's questions.

Committee Member Tyler made a motion to accept the 2023 Impact Fee report and to recommend approval of the updated Impact Fee collection rate to be set and considered by City Council.

Committee Member Patton seconded the motion. The motion was approved by a vote of 5-0-0.

4. Adjourn

There being no further business, a motion to adjourn was made by Committee Member Ruiz and seconded by Committee Member Speaks. The meeting adjourned at 1:24 p.m.



Debra Kalsnes
Planning Executive Assistant



Scott Emmons
Chairperson