

**MINUTES  
PLANNING AND ZONING COMMISSION  
Meeting of February 4, 2008**

---

*The Planning and Zoning Commission of the City of Cedar Hill, Texas met on MONDAY, February 4, 2008 at 6:00 p.m. in the Council Chambers of City Hall, 502 Cedar Street, Cedar Hill, Texas.*

*Present: Chairman Bill Strother, Vice-Chairman David Rush and Commissioners Gehrig Saldaña, Stephen Mason, Theresa Brooks, Todd Hinton and Tim Hamilton.*

**I. Call the meeting to order**

Chairman Strother called the meeting to order at 6:05 p.m. declaring it an open meeting in which a quorum was present and the meeting notice was duly posted.

**II. Approve the minutes of the December 17, 2007 meeting**

A motion was made by Vice-Chairman Rush to approve the minutes of the December 17, 2007 meeting, with two corrections. The motion was seconded by Commissioner Mason. The vote was as follows:

Ayes: 7 – Chairman Strother, Vice-Chairman Rush and Commissioners Brooks, Mason, Hamilton, Hinton and Saldaña

Nays: 0

Chairman Strother declared the motion carried.

**III. Citizens Forum**

No one spoke.

**IV. Review of policies and procedures for the Planning & Zoning Commission**

Rod Tyler, Director of Planning, presented to the Commission a copy of the City of Farmers Branch P&Z Commission Rules & Procedures guidebook. He reviewed it in detail with the Commission and discussed the possibility of adopting a similar manual for Cedar Hill.

There was some general discussion amongst the Commission, most notably, if the Chairman had the authority to set a time limit on speakers during a public hearing.

The Commission instructed Staff to make some minor revisions to the Farmers Branch manual and present the revised document at the next P&Z meeting.

---

**VIII. Staff Report**

This item was covered during the briefing session.

**IX. Adjourn**

A motion was made, followed by a second for adjournment. The meeting adjourned at 7:10 p.m.

---

Bill Strother  
Chairman

---

Belinda L. Huff  
Planning Secretary

---