
MINUTES
Capital Impact Advisory Committee
Meeting of January 14, 2016

The Capital Impact Fee Advisory Committee of the City of Cedar Hill, Texas met on Thursday, January 14, 2016, at 4:00 p.m. in Conference Room "D" at the Cedar Hill Government Center, 285 Uptown Blvd. Bldg. 100, Cedar Hill, Texas 75104.

Present: Committee members Greg Patton, Don McGee, Mike Lemmon, Scott Emmons, Scott James, and Al Armistead.

The following City staff members were present: Rod Tyler, Don Gore, Elias Sassoon, Alan Dickerson, Johnny Kendro, Robert Woodbury and Sharon Davis.

I. Call the meeting to order.

Chairman Lemmon called the meeting to order at 4:00 p.m., declaring it an open meeting in which a quorum was present and the meeting notice duly posted.

II. Approve the minutes of the July 16, 2015 meeting.

A motion was made by Greg Patton to approve the minutes of the July 16, 2015 meeting, as presented. Don McGee seconded the motion. The vote was as follows:

Vote: Ayes: 6
Nays: 0

Chairman Lemmon declared the motion unanimously approved.

III. Review and discussion of Capital Improvement Plans and Fees collected.

Alan Dickerson, Director of Finance, reviewed with the Committee two tables, Table I, Sources and Uses of Funds and the Street CRF Worksheet. It was noted that the \$10 million in debt for water, sewer and infrastructure services was paid.

Elias Sassoon, Director of Public Works and Robert Woodbury, City Engineer was asked about the progress on Mansfield Road, Downtown Drainage Study, and Road A. They discussed these issues with the Committee as well as other Capital Projects.

IV. Review and discussion of any perceived inequities in fees.

Chairman Lemmon asked staff if any claims of perceived inequities in the implementation of the impact fees had been submitted. Staff reported that they had not received any and were unaware of such claims. After a brief discussion among Committee members, the Committee concluded that there were no identified inequities in the fees.

V. Consider approving report.

A motion was made by Scott Emmons to approve the report, as presented. Al Armistead seconded the motion. The vote was as follows:

Vote: Ayes: 6
Nays: 0

Chairman Lemmon declared the motion unanimously approved.

VI. Adjourn

Greg Patton asked staff to look into the composition of the Capital Impact Fee Advisory Committee and advise if the current appointments were consistent with state law. There being no further business, Greg Patton made a motion to adjourn. Scott Emmons seconded the motion. The vote was as follows:

Vote: Ayes: 6
Nays: 0

Chairman Lemmon adjourned the meeting at 4:35 p.m.


Chairman Mike Lemmon


Sharon Davis
Executive Secretary