
MINUTES
Capital Impact Advisory Committee
Meeting of August 2, 2018

The Capital Impact Fee Advisory Committee of the City of Cedar Hill, Texas met on Thursday, August 2, 2018, at 4:00 p.m. in Conference Room "D" at the Cedar Hill Government Center, 285 Uptown Blvd. Bldg. 100, Cedar Hill, Texas 75104.

Present: Committee members Greg Patton, Don McGee, Mike Lemmon, and Scott James

Absent: Al Armistead and Scott Emmons

The following City staff members were present: Finance Director, Alan Dickerson; Building Official, Gail Lux; City Engineer, Robert Woodbury; Public Works Director, Tom Johnson; Neighborhood Services Director, Stacy Graves; Planning Director, LaShondra Stringfellow and Planning Secretary Katie Cenicola.

I. Call the meeting to order.

Chairperson Lemmon called the meeting to order at 4:09 p.m., declaring it an open meeting with the meeting notice duly posted. A quorum became present when Scott James arrived at 4:41.

II. Approve the minutes of the February 8, 2018 meeting.

A motion was made by Greg Patton to approve the minutes of the February 8, 2018 meeting, as presented. Don McGee seconded the motion. The vote was as follows:

Ayes: 3 – Greg Patton, Michael Lemmon and Don McGee

Nays: 0

Abstain: 1 – Scott James

Chairperson Lemmon declared the motion unanimously approved.

III. Regular Agenda:

1. Discuss the progress of active, capital projects utilizing impact fees.

Tom Johnson indicated that the only active, capital project utilizing impact fees was Mansfield Rd.

2. Discuss the potential for future, capital projects utilizing impact fees.

LaShondra Stringfellow indicated that there is upcoming development that would contribute to the impact fee balances and potentially trigger the need for future, capital projects.

3. Discuss the financial report and capital impact fees collected.

Alan Dickerson reviewed the financial report with the Committee.

4. Consider approving the Semiannual Report.

A motion was made by Greg Patton to approve the report, as presented. Don McGee seconded the motion. The vote was as follows:

Ayes: 4 – Greg Patton, Michael Lemmon, Scott James and Don McGee

Nays: 0

Chairperson Lemmon declared the motion unanimously approved.

5. Discuss any perceived inequities in implementing the Capital Improvements Plan or imposing impact fees.

Gail Lux indicated that there have not been any inequities.

IV. Staff Reports:

1. Updates on other capital projects.

Tom Johnson updated the Committee on other capital projects not associated with impact fees.

V. Adjourn

There being no further business, Greg Patton made a motion to adjourn. Scott James seconded the motion. The vote was as follows:

Ayes: 4 – Greg Patton, Michael Lemmon, Scott James, and Don McGee

Nays: 0

Chairperson Lemmon adjourned the meeting at 5:11 p.m.



Chairperson Michael Lemmon



Katie Cenicola
Planning Secretary