
**MINUTES
CAPITAL IMPACT ADVISORY COMMITTEE
MEETING OF AUGUST 8, 2019**

The Capital Impact Fee Advisory Committee of the City of Cedar Hill, Texas met on Thursday, August 8, 2019 at 4:00 p.m. in Conference Room "D" at the Cedar Hill Government Center, 285 Uptown Blvd. Bldg. 100, Cedar Hill, Texas 75104.

Committee Members Present: Greg Patton, Scott Emmons, Don McGee, and Al Armistead

Absent: Scott James

City Staff Members Present: Director of Planning, LaShondra Stringfellow; Director of Public Works, Tom Johnson; City Engineer Robert Woodbury; Director of Finance, Alan Dickerson; and Planning Secretary, Katie Cenicola

I. Call the meeting to order.

Acting Chairperson, Greg Patton called the meeting to order at 4:00 p.m., declaring it an open meeting with the meeting notice duly posted.

II. Introductions.

There were no introductions that needed to be made.

III. Approve the minutes of the February 7, 2019 meeting.

A motion was made by Scott Emmons to approve the minutes of the February 7, 2019 meeting, as presented. Al Armistead seconded the motion. The vote was as follows:

Ayes: 3 – Greg Patton, Scott Emmons and Al Armistead

Nays: 0

Abstain: 1 – Don McGee (Abstained due to absence at the February 7th meeting)

Greg Patton declared the motion carried.

IV. Regular Agenda

1. Discuss the progress of active, capital projects utilizing impact fees. (Public Works)

Public Works Director, Tom Johnson, indicated that there were no active, capital project utilizing impact fees.

2. Discuss the potential for future, capital projects utilizing impact fees. (Public Works)

Mr. Johnson indicated that they were looking at utilizing some impact fees for S. Joe Wilson Rd. improvements.

3. Discuss the financial report and capital impact fees collected. (Finance)

Finance Director, Alan Dickerson, reviewed the financial report with the Committee.

4. Consider approving the Semiannual Report.

A motion was made by Al Armistead to approve the report, as presented. Don McGee seconded the motion. The vote was as follows:

Ayes: 4 – Greg Patton, Scott Emmons, Don McGee, and Al Armistead

Nays: 0

Greg Patton declared the motion carried.

5. Discuss any perceived inequities in implementing the Capital Improvements Plan or imposing impact fees. (Building Inspections)

Planning Director LaShondra Stringfellow indicated there were none.

Al Armistead indicated that there is an inequity with impact fees on single-family residential lots in the Old Town District. The Board discussed. All members indicated they would like City Council to consider waiving impacts for this type of development.

V. Other Business Items:

1. Conduct an election for Chairperson for the Capital Impact Fee Advisory Committee.

Al Armistead made a motion to elect Greg Patton as Chairperson. The motion was seconded by Scott Emmons. The vote was as follows:

Ayes: 4 – Greg Patton, Scott Emmons, Don McGee, and Al Armistead

Nays: 0

2. Conduct an election for Vice Chairperson for the Capital Impact Fee Advisory Committee.

Greg Patton made a motion to elect Scott Emmons as Vice Chairperson. The motion was seconded by Al Armistead. The vote was as follows:

Ayes: 4 – Greg Patton, Scott Emmons, Don McGee, and Al Armistead

Nays: 0

VI. Staff Reports

1. Updates on other capital projects. (Public Works)

Mr. Johnson updated the Committee on other capital projects not associated with impact fees.

2. Complete Streets Downtown Plan (Planning)

Ms. Stringfellow updated the Committee on the Complete Streets Downtown Plan.

3. Comprehensive Plan (Planning)

Ms. Stringfellow updated the Committee on the Comprehensive Plan.

VII. Adjourn

There being no further business the meeting adjourned at 4:42 p.m.



Greg Patton
Chairperson



Katie Cenicola
Planning Secretary

