

**ENVIRONMENTAL SERVICES
PRE-CONSTRUCTION CHECKLIST**

☐ STORMWATER

Site Size (total area disturbed)	Stormwater Pollution Prevention Plan (SWPPP) Requirements
Less than 1 acre	No CSN or NOI requirements. Submit erosion control map to City
Greater than 1 acre, but less than 5 acres	Prepare SWPPP and Small Construction Site Notice (CSN)
Greater than 5 acres	Prepare SWPPP and file Notice of Intent (NOI) with the TCEQ

- **For all sites greater than one acre:** The SWPPP must be submitted to the MS4 (City of Cedar Hill) at least two (2) days before construction begins. All site postings will be posted within view of the public prior to commencement of activities and will remain posted throughout the duration of the project until final stabilization is achieved.
- **All sites**, regardless of size, shall comply with best management practices/erosion control according to the *City of Cedar Hill Standard Construction Details*.
- **All sites** will be inspected by the City once a month, at minimum, and after significant rainfall events. For sites greater than 1 acre, the SWPPP and SWPPP inspection reports shall be available for review during these inspections.
- **A list of 3rd Party SWPPP contractors can be found on the back of this page.**

☐ AIR QUALITY / CONCRETE BATCH PLANTS

- All construction sites that require an Air Permit shall apply through the Texas Commission on Environmental Quality (TCEQ).
- If your site will utilize a temporary concrete batch plant, it must have the appropriate permit(s) through the TCEQ.
- **TCEQ contact information can be found on the back of this page.**

☐ LIQUID WASTE TRANSPORTATION

- All liquid waste transporters (ex: port-a-potty vendors) shall be registered with the City.
- If you have a preferred but unregistered vendor, the vendor shall register with the City prior to providing liquid waste services.
- List of registered liquid waste transporters: www.cedarhilltx.com/LWH.

☐ CROSS CONNECTION AND BACKFLOW PREVENTION

- All backflow prevention assemblies shall be installed by a licensed plumber.
- All backflow prevention assemblies shall be tested by a registered backflow assembly tester.
- Common backflow assembly hazards:
 - Mainline-DCA
 - Irrigation-DCA
 - Fireline-DCDA
 - Swimming pool autofill-RPZ
 - Soda carbonator-RPZ
 - Water compressor-RPZ
 - Nail salon chairs-RPZ
 - Ice machine-DCA or RPZ
- Backflow tests are entered through www.BSIOnlineTracking.com.
- List of backflow assembly testers: www.cedarhilltx.com/Backflow.

☐ ON-SITE SEWAGE FACILITIES

- All on-site sewage facilities shall apply for an OSSF Permit. The OSSF permit application packet and checklist can be found at www.cedarhilltx.com/OSSF. The OSSF permit application packet shall be completed in full.
- OSSF construction SHALL NOT begin until an Authorization to Construct is issued.

☐ DENTAL OFFICES

- New dental offices shall complete and submit a One-Time Compliance Report for Dental Dischargers. The form can be found at www.cedarhilltx.com/Dental.

Texas Commission On Environmental Quality (TCEQ) Contacts

- Air Permits: airperm@tceq.texas.gov (512) 239-1250
- Stormwater Permits: wgap@tceq.texas.gov (512)239-3700
- Small Business Assistance: www.TexasEnviroHelp.org (800) 447-2827

City of Cedar Hill Environmental Services Contacts:

Colten Richardson, Environmental Specialist

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Office: 972-291-5126 x 2819

Environmental@cedarhilltx.com

Automated inspection request line: 972-291-5126 x 2888

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