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**MINUTES**  
**PLANNING AND ZONING COMMISSION**  
**Meeting of February 19, 2013**

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*The Planning and Zoning Commission of the City of Cedar Hill, Texas met on TUESDAY, February 19, 2013 at 6:00 p.m. in the T.W. "Turk" Cannady/Cedar Hill Room, 285 Uptown Boulevard Building 100, Cedar Hill, Texas.*

*Planning & Zoning Commissioners present: Chairman Theresa Brooks, Vice-Chairman Bill Strother and Commissioners: Stephanie Freeman, Gehrig Saldana, Tim Hamilton, Michael Deeds and Lisa Thierry.*

*City Staff members present: Rod Tyler, Director of Planning, Don Gore, Planner and Belinda Huff, Development Services Coordinator.*

**I. Call the meeting to order**

Chairman Brooks called the meeting to order at 6:04 p.m. declaring it an open meeting in which a quorum was present and the meeting notice was duly posted.

**II. Approve the minutes of the January 15, 2013 regular meeting**

A motion was made by Commissioner Hamilton to approve the January 15, 2013 regular meeting minutes. The motion was seconded by Commissioner Freeman. The vote was as follows:

Ayes: 7- Chairman Brooks, Vice-Chairman Strother and Commissioners Thierry, Freeman, Saldana, Deeds, and Hamilton.

Nays: 0

Chairman Brooks declared the motion carried.

**III. Citizens Forum**

No one spoke

**IV. Staff Reports & Discussion Items**

**1. Discussion regarding Planning & Zoning Commissioner Training**

Don Gore, Planner, presented the Commission some of the basic information relative to their role as a Planning & Zoning Commissioner. He also reviewed with the Commission the "tools" or rather the city's adopted ordinances, plans and policies they use when considering development applications.

Mr. Gore stated this presentation was meant to reinforce the Commissioners knowledge base, from very basic information to more complex development related topics, as part of the ongoing P&Z training series.

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## **2. Update on City Center Plan Phase II**

Rod Tyler, Director of Planning, gave the Commission a brief progress report as to the status of the City Center Phase 2 project. He invited the Commission to attend an upcoming mobile workshop, on February 23, 2013. The purpose of this mobile workshop is to visit sites in Dallas, Addison and Plano, which represent examples of mixed use, street typology, building scale and intensity.

## **3. Recent Submittals**

This item was covered during the briefing session.

## **V. Adjourn**

A motion was made, followed by a second for adjournment. The meeting adjourned at 6:48 p.m.

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Theresa Brooks  
Chairman

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Belinda L Huff  
Development Services Coordinator

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