

MINUTES
PLANNING AND ZONING COMMISSION
Meeting of February 4, 2008

The Planning and Zoning Commission of the City of Cedar Hill, Texas met on MONDAY, February 4, 2008 at 6:00 p.m. in the Council Chambers of City Hall, 502 Cedar Street, Cedar Hill, Texas.

Present: Chairman Bill Strother, Vice-Chairman David Rush and Commissioners Gehrig Saldaña, Stephen Mason, Theresa Brooks, Todd Hinton and Tim Hamilton.

I. Call the meeting to order

Chairman Strother called the meeting to order at 6:05 p.m. declaring it an open meeting in which a quorum was present and the meeting notice was duly posted.

II. Approve the minutes of the December 17, 2007 meeting

A motion was made by Vice-Chairman Rush to approve the minutes of the December 17, 2007 meeting, with two corrections. The motion was seconded by Commissioner Mason. The vote was as follows:

Ayes: 7 – Chairman Strother, Vice-Chairman Rush and Commissioners Brooks, Mason, Hamilton, Hinton and Saldaña

Nays: 0

Chairman Strother declared the motion carried.

III. Citizens Forum

No one spoke.

IV. Review of policies and procedures for the Planning & Zoning Commission

Rod Tyler, Director of Planning, presented to the Commission a copy of the City of Farmers Branch P&Z Commission Rules & Procedures guidebook. He reviewed it in detail with the Commission and discussed the possibility of adopting a similar manual for Cedar Hill.

There was some general discussion amongst the Commission, most notably, if the Chairman had the authority to set a time limit on speakers during a public hearing.

The Commission instructed Staff to make some minor revisions to the Farmers Branch manual and present the revised document at the next P&Z meeting.

VIII. Staff Report

This item was covered during the briefing session.

IX. Adjourn

A motion was made, followed by a second for adjournment. The meeting adjourned at 7:10 p.m.

Bill Strother
Chairman

Belinda L. Huff
Planning Secretary
