

**CEDAR HILL COMMUNITY DEVELOPMENT CORPORATION  
BOARD OF DIRECTORS MEETING  
November 20, 2014  
MINUTES**

The Board of Directors of the Cedar Hill Community Development Corporation (CDC) met November 20, 2014 at 6:00 p.m. at the Cedar Hill Government Center, 1st floor Conference Room D, 285 Uptown Blvd. Bldg. 100, Cedar Hill, Texas.

**Community Development Corporation Directors Present:** Don Ripple, Ruth Ann Bechdol, Robbie Slotter, Remelle Edwards, Dwight Pinnix (ex-officio), James Charles (ex-officio)

**Absent:** Will Collins; John Jackson, Steven Cook (ex-officio), Karen Howard (ex-officio)

**City Staff Present:** Deputy City Manager Greg Porter; Interim Parks and Recreation Director, Clifton Felts; Recreation Superintendent, Carolyn Skeels; Recreation Center Manager, Katy Bower; Parks and Recreation Executive Secretary, Sally Moore

**I. Call the Meeting to Order.**

Don Ripple called the meeting to order at 6:06 pm

**II. Citizen's Forum.**

There were no citizens that wished to speak.

**III. Approve Regular CDC Minutes of August 28, 2014.**

Don Ripple asked the board if there were any changes that needed to be made to the minutes. There were no changes needed and the minutes were approved by acclamation.

**IV. Receive update on Parks and Recreation Director search.**

Deputy City Manager, Greg Porter provided an update on the Parks and Recreation Director search stating that he is still working with the recruiter. He noted that he still hoped to have the position filled shortly after the New Year.

**V. Receive updates on current Capital Improvement Projects.**

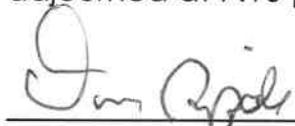
Interim Parks and Recreation Director, Clifton Felts gave a presentation providing updates on current Capital Improvement projects: Red Oak Creek Trail Signage, Bradford Park Improvements, FM 1382 Trail, TAP Grant.

**VI. Consider a professional services agreement with Dunkin Sims Stoffels for neighborhood park design services.**

Interim Parks and Recreation Director, Clifton Felts presented a scope of services contract for Master Planning the Highlands Recreation Area and Bear Creek Neighborhood Parks designs from Dunkin Sims Stoffels, Inc. in the amount of \$15,000. After review of the contract, Clifton Felts asked the board to consider awarding the bid to Dunkin Sims Stoffels, Inc. Robbie Slotter made a motion to award the Scope of Services contract to Dunkin Sims Stoffels, Inc. Ruth Ann Bechdol seconded the motion and the motion unanimously carried.

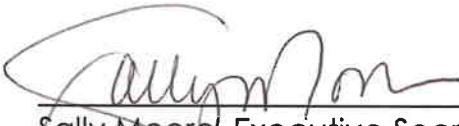
**VII. Adjourn**

Ruth Ann Bechdol made a motion to adjourn. Remelle Edwards seconded the motion, and the motion unanimously carried. The meeting adjourned at 7:10 pm.



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Don Ripple, President



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Sally Moore, Executive Secretary