

**CEDAR HILL PARKS AND RECREATION BOARD**  
**WEDNESDAY FEBRUARY 21, 2018**  
**MINUTES**

The Cedar Hill Parks and Recreation Board met February 21, 2018 at 7:00 p.m. at the Cedar Hill Government Center, 4th floor Conference Room, 285 Uptown Blvd. Bldg. 100, Cedar Hill, Texas.

**Park Board Members Present:** Rick Cook, Chairman; Dustin Ledbetter, Vice Chairman; David Robertson; Kiphani Allen; Rose Mercer; L. Michelle Terrell, David Bushart; Clara McGinnis; Antoine Scott, ex-officio

**Absent:** Marilyn Little

**City Staff Present:** William Ford, Parks and Recreation Director; Shawn Ray, Parks Superintendent; Carolyn Skeels, Recreation Superintendent; Shonda Johnson, Recreation Operations Supervisor; John Jackson, Recreation Coordinator; Katie Cenicola, Executive Secretary

- I. Call the Meeting to Order.**  
Rick Cook called the meeting to order at 7:04 pm.
- II. Consider Approval of the January 17, 2018 Minutes.**  
Dustin Ledbetter made a motion to approve the amended minutes. David Robertson seconded the motion, and the motion carried unanimously.
- III. Citizens Forum.**  
There were no citizens who wished to speak.
- IV. Elect Tree Care Board.**  
David Robertson made a motion that Dustin Ledbetter, David Robertson, Rose Mercer and Antoine Scott be put on the Tree Care Advisory Committee. Dustin Ledbetter seconded the motion, and the motion carried unanimously.
- V. Presentation on Pool Site Study and Design.**  
Larry Brandstetter and Elizabeth Holser, consultants from Brandstetter Carroll, Inc., gave a presentation to the Board regarding the pool site selection. They presented on a proposed schedule to select the site, 5 possible sites throughout Cedar Hill, and difference features included in the pool and pool area.
- VI. Discuss Master Plan.**  
Parks and Recreation Director, William Ford, let the Board know that the process for updating the Parks Master Plan will begin in March and asked for two volunteers to be on a subcommittee for the update. David Bushart and David Robertson were selected.
- VII. Discussion of Virginia Weaver Playground.**  
William Ford, Parks and Recreation Director, informed the Board that there were two options regarding the new playground at Virginia Weaver. The first would be to use the

original company, Leathers and Associates, or to go through the RFP process to find another company to do the work.

After some discussion, Dustin Ledbetter made a motion that the Board's recommendation would be to use the current company, Leathers and Associates, and to forgo the RFP process. Rose Mercer seconded the motion, and the motion carried 7 to 1.

#### **VIII. Staff Reports Related to Parks and Recreation Programs and Activities.**

Shawn Ray, Parks Superintendent, gave an update on the following:

- CIP Projects
- Bond Related Items
- Operations and Maintenance
- Upcoming Dates

Carolyn Skeels, Recreation Superintendent, gave an update on the following:

- Athletic Fee Survey
- Previous Special Events
- Recreation Center Upgrades
- Senior Center Upgrades
- Upcoming Events.

#### **IX. Adjourn**

David Bushart made a motion to adjourn. Michelle Terrell seconded the motion, and the motion carried unanimously. The meeting adjourned at 8:40 pm.

 21 March 2018  
Rick Cook, Chairman

  
Katie Cenicola  
Katie Cenicola, Executive Secretary