

**CEDAR HILL PARKS AND RECREATION BOARD
WEDNESDAY JULY 18, 2018
MINUTES**

The Cedar Hill Parks and Recreation Board met July 18, 2018 at 7:00 p.m. at the Cedar Hill Government Center, 4th floor Conference Room, 285 Uptown Blvd. Bldg. 100, Cedar Hill, Texas.

Park Board Members Present: Rick Cook, Chairman; Dustin Ledbetter, Vice Chairman; Clara McGinnis; Rose Mercer; David Robertson; Marilyn Little; Antoine Scott; Neil Bolton, ex-officio

Absent: L. Michelle Terrell; Kiphani Allen

City Staff Present: William Ford, Parks and Recreation Director; Shawn Ray, Parks Superintendent; Carolyn Skeels, Recreation Superintendent; Olivia Wright, Executive Secretary

- I. **Call the Meeting to Order.**
Rick Cook called the meeting to order at 7:02 pm.
- II. **Consider Approval of the June 27, 2018 Minutes.**
Rose Mercer made a motion to approve minutes. Antoine Scott seconded the motion, and the motion carried unanimously.
- III. **Citizens Forum.**
There were no citizens present.
- IV. **Discussion: Virginia Weaver Creative Playground update.**
William Ford, Parks and Recreation Director, updated the Board on the Virginia Weaver Creative Playground and reviewed comments from "Let's talk Cedar Hill" citizens engagement website.
- V. **Discussion: Cedar Hill Outdoor Swimming Pool Study Analysis update.**
William Ford, Parks and Recreation Director, updated the Board on the Cedar Hill Outdoor Swimming Pool and reviewed comments from "Let's talk Cedar Hill" citizens engagement website.
- VI. **Review Staff Reports Related to Parks and Recreation programs, events and projects.**

Parks

- **CIP Projects:**
 - Mansfield Road (<http://cedarhilltx.com/1181/Mansfield-Road>)
 - One year maintenance by others ongoing

- Plant replacement has occurred now irrigation is being adjusted to normal operating cycle
- FM 1382 Trail Phase I & II (<http://cedarhilltx.com/2352/FM-1382-Hike-and-Bike-Trail>)
- Phase II is on schedule
- Pedestrian bridge install should be first part of August
- Park and Monument Signage (<http://cedarhilltx.com/2357/Park-and-Monument-Signage>)
- Final acceptance walkthrough should take place on July 19th
- **Bond Related Items:**
 - <https://www.cedarhilltx.com/2311/2017-Bond-Program>
 - Finalizing Calf Pasture Park improvement pricing
 - Schematic for Bradford improvements will be reviewed by High Point PID on August 9th
- **Operations and Maintenance:**
 - Hosted youth World Series over four days in June (over 50 teams)
 - Hosted national youth softball tournament in July, 150 plus games in three days
 - Mayor has signed updated maintenance agreement with Texas Department of Transportation for mowing and litter abatement; department plans to take over in August
 - "NeighborWoods" program is open for request; staff has delivered 65 trees to residents so far this year <https://www.cedarhilltx.com/757/NeighborWoods-Trees>
 - Hot dry conditions are resulting in increased irrigation usage

Recreation

- **Athletics:**
- Association Leagues & Tournaments
 - Cedar Hill Baseball Association Tournaments – 3 tournaments...132 teams
 - Cedar Hill Girls Softball Association Summer League – 13 teams
 - Cedar Hill Girls Softball Association Summer Softball Camp – 48 participants
- Rentals-Tournaments, practices, games by Facility
 - Lester Lorch Nature Preserve Disc Golf – 27 participants
 - Valley Ridge Park – 7 games, 1 tournament (89 teams)
 - Virginia Weaver Park – 2 practices, 3 tournaments (41 teams)
- Programs - Participants
 - Adult Summer Softball League – 15 teams
 - Kid's Triathlon – 99 participants
 - Cedar Hill Adult Triathlon – 445 participants

- Fit 4 Mom – 233 participants
- Youth Tennis Lessons – 24 participants
- Youth association fall registration is open online now and starting to register in store soon
- **Aquatics:**
 - 9 pool rentals...260 attendees
- Programs - Participants
 - Swim Lessons – 275 participants
 - World's Largest Swim Lessons – 14 participants
 - Aqua Zumba – 244 participants
 - Aqua Dance Fitness – 44 participants
- Pool Admissions (Daycare, senior, lap, open)
 - Lap Swim – 78 admissions
 - Open Swim – 3,591 admissions
 - Senior Swim – 137 admissions
- Event Attendance (Paws, Sunday Funday, Red White & Pool)
 - None
- New Staff
 - 22 new staff hired
- **Alan E. Sims Recreation Center**
- Monthly Programs
 - Participants 344
 - Drop-ins 156
 - Total 510
- Monthly Rentals
 - External Rentals 18
 - Internal Rentals 1
 - Totals 19
- Monthly Memberships
 - 1 month 206
 - 3 month 189
 - Annual 54
 - Day Pass 887
 - Silver Sneakers 8
 - Barnyard 7
 - Total 1351

- Monthly total Facility Count 9,745
- Completed the new water fountain on the gym end with the ability to fill water bottles.
- Working on the LED lights for the Parking Lot and the main area inside-Lobby & Hallways.

- **Special Events:**

- Special Event attendance

○ June 2	Kid Fish Tournament	133 kids/200 adults
○ June 2	Summer Reading Kick-off	400
○ June 7	Big Machines Expo	700+
○ June 8	Music in the Park	500
○ June 15	Music in the Park	500
○ June 22	Music in the Park	400
○ June 29	Music in the Park	500

- **Sponsorships secured:**

○ Bass Hookers Club	In-Kind Partnership with Kid Fish
○ iKids	\$1,016.60 Summer Reading Kick-off
	\$1,016.60 Big Machine Expo
○ Charlton Methodist	\$2,316.60 Summer Reading Kick-off
	\$1,016.60 Music in the Park
○ Resource One Credit Union	\$1,000.00 Music in the Park

- Planning for next events Creative Arts, Scare, Holiday, DDD, Juneteenth
- COSO Attended and reported on upcoming events
- Proclamations at Council Juneteenth; Park and Recreation Month

VII. Adjourn

Antoine Scott made a motion to adjourn. Marilyn Little seconded the motion, and the motion carried unanimously. The meeting adjourned at 7:51 pm.

 15 Aug 2018
Rick Cook, Chairman


Olivia Wright, Executive Secretary