

**CEDAR HILL PARKS AND RECREATION BOARD
WEDNESDAY OCTOBER 17, 2018
MINUTES**

The Cedar Hill Parks and Recreation Board met October 17, 2018 at 7:00 p.m. at the Cedar Hill Government Center, 4th Floor Conference room, 285 Uptown Blvd. Bldg. 100, Cedar Hill, Texas.

Park Board Members Present: Rick Cook, Chairman; Dustin Ledbetter, Vice Chairman; Rose Mercer; Antoine Scott; Marilyn Little; Kiphani Allen; Neil Bolton, ex-officio.

Absent: David Robertson; Clara McGinnis; L. Michelle Terrell.

City Staff Present: William Ford, Parks and Recreation Director; Shawn Ray, Parks Superintendent; Carolyn Skeels, Recreation Superintendent; Olivia Wright, Executive Secretary.

I. Call the Meeting to Order.

Rick Cook called the meeting to order at 7:04 pm.

II. Consider Approval of the September 19, 2018 Minutes.

Rose Mercer made a motion to approve minutes. Dustin Ledbetter seconded the motion and the motion carried 5-0.

III. Citizens Forum.

No Citizens present.

IV. Update: Parks Master Plan Sub-Committee Meeting held October 3, 2018.

William Ford and Antoine Scott updated the Board on the Parks Master Plan Sub-Committee meeting. Reports good feedback and input from the sub-committee.

V. Bond Projects Update.

Parks and Recreation staff updated the Board on current Bond related projects such as Calf Pasture Park, Bradford Park, Virginia Weaver Playground, Senior Center and the new Outdoor Community Pool.

VI. Staff reports related to Parks and Recreation programs, events and projects.

PARKS staff report:

CIP Projects-

- FM 1382 Trail Phase I & II (<http://cedarhilltx.com/2352/FM-1382-Hike-and-Bike-Trail>)
 - **Phase I-** Contractor scheduled to mobilize as soon as weather permits
 - Approximately 12 weeks of work remaining

- **Phase II** is on schedule
- Meeting with Pacheco Koch to start S Clark Rd Trail Design.
- **Bond Related Items-** (<http://www.letstalkcedarhill.com/2017-bond-program>)
- Will release timeline for Bradford Park and Calf Pasture Park Neighborhood Park Bond related improvements the week of October 22nd, 2018.

Operations and Maintenance-

- Due to record rain fall, mowing and fall athletics are not on schedule
- Preparing for Scare on the Square
- Preparing for holiday decorations and events

RECREATION staff report:

September Ongoing events and projects:

Athletic Monthly Report:

Association Leagues & Tournaments:

- Cedar Hill Baseball Association 375 kids this fall
- Cedar Hill Soccer Association 500 kids this fall
- Cedar Hill Soccer Association new program (Tiny Dribblers) – 50 kids
- Cedar Hill Girls Softball Association 240 kids this fall
- Youth Football of Cedar Hill 80 kids this fall
- Youth Football of Cedar Hill new program (Wed. Flag League) – 150 kids

Rentals-Tournaments, practices, games by Facility:

- Lester Lorch Nature Preserve Disc Golf League – 29 participants
- Valley Ridge Porter Field Games – 1 game
- Valley Ridge Football Field Adult Flag Football League – 7 games
- Valley Ridge Football Field Tournament – 30 teams
- Valley Ridge Baseball Tournament – 35 teams
- Valley Ridge Porter Field Baseball Tournament – 4 teams
- Virginia Weaver Softball Complex Practice – 1 practice
- Virginia Weaver Softball Complex Tournament – 31 teams
- Dot Thomas Baseball Tournament – 35 teams

Programs-Participants:

- Fit 4 Mom – 189 participants
- Youth Tennis Lessons – 14 participants
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Other Athletics news:

- Excited for the new programs soccer and football are offering to grow program from grass roots and teach the little ones the love of the game and focus on skills.
- Soccer's Tiny Dribbler program is a partnership with the Cedar Hill High School Varsity Soccer team to come out and teach fun games/skills to the 3-4 year old kids to learn skills on Mondays at 630pm. On Saturdays at 10am, they set up mini games for the kids to practice the skills they learned earlier in the week.
- Footballs flag football league is a flag only league for the 4-5 year old kids. They learn the basic skills of football and play their games on Wednesday nights at 7pm 745pm.
- Lots of rain in September, so a lot of games and tournaments were rained out.

Aquatics Monthly Report:

- Rentals with # of attendees – not open
- Programs with # of participants – not open
- Pool Admissions (Daycare, senior, lap, open) – not open
- Event Attendance (Paws, Sunday Funday, Red White & Pool) – not open

Other Aquatics news:

- Evaluating programs offered in 2018 summer season and beginning to plan the 2019 summer season programs.
- Pool Site Selection will be on council agenda on October 23 at 7pm.

Rec Center Monthly Report:**Programs Monthly:**

- | | |
|----------------|-----|
| • Participants | 155 |
| • Drop-ins | 129 |
| • Total | 284 |

Rentals Monthly:

- | | |
|--------------------|-----|
| • External Rentals | 218 |
| • Internal Rentals | 40 |
| • Totals | 258 |

Memberships Monthly

- | | |
|-------------------|-----|
| • 1 month | 153 |
| • 3 month | 98 |
| • Annual | 33 |
| • Day Pass | 651 |
| • Silver Sneakers | 2 |
| • Total | 937 |

Monthly total Facility Count 6350 scans**Other Rec Center news:**

LED lights are installed and working in parking lot

Ordered replacement equipment 4 new bikes & an Octane

Membership Appreciation Day was held yesterday.

Special Events Monthly Report:

Special Event attendance

- Creative Arts Festival (9/15) 400

Sponsorships secured

- | | |
|---------------------------|---|
| • Cedar Hill Arts Council | \$500 CAF Adult Headliner |
| • Friends of the Library | \$500 CAF Kids Art Supplies |
| • Frost Bank | CAF Waters - Hospitality |
| • TCA | CAF Half reimbursement for Le Theatre |
| • Capstone Lodge | CAF Waters – Hospitality |
| • Redfin | Web Logo sponsor for Holiday on the Hill -\$400 |

Other Special Event news:

- Upcoming
 - Scare on the Square – October 31st 6-8pm
- Finalized numbers for new sponsorship package

Senior Center Monthly Report:

Shuttle Rides

- Number of Bus riders 329

Trips taken

- Number of Trips 41

Programs monthly

- Number of Programs 25
- Program Attendance 1,531
- Average number of people a day 81

Other Senior Center news:

- First Friday Dance cancelled due to bad weather

Upcoming Events:

- North Texas Food Bank Wednesday, October 21st 11am-12pm (SC)
- Food Pantry Saturday, October 17th, 9:30am-11:30am (SC)
- Pool Site Selection October 23 7pm (GC)
- Scare on the Square October 31 6-8pm (Downtown Cedar Hill)

VII. Set date for November or December Board Meeting.


The Parks Board agreed to meet on December 12, 2018 if needed.

VIII. Suggest dates for the next Park Tour.

The Parks Board agreed to a Parks Tour on March 23rd, 2019.

IX. Adjourn

Marilyn Little made a motion to adjourn. Dustin Ledbetter seconded the motion, and the motion carried 5-0. The meeting adjourned at 8:18 pm.


Rick Cook, Chairman *Dustin Ledbetter*


Olivia Wright, Executive Secretary