

**CEDAR HILL COMMUNITY DEVELOPMENT CORPORATION  
BOARD OF DIRECTORS MEETING  
Thursday, June 6, 2019  
MINUTES**

The Board of Directors of the Cedar Hill Community Development Corporation (CDC) met June 6, 2019 at 6:00 p.m. at the Cedar Hill Government Center, 4<sup>th</sup> Floor Admin Conference room, 285 Uptown Blvd. Bldg. 100, Cedar Hill, Texas.

**Community Development Corporation Directors Present:** Ruth Ann Bechdol, Joseph Graves, David Bushart, Warren Goss, Jr, Dr. Remelle Edwards, Gayle Sims, Steven Cook.

**Absent:** Melissa Medina, Valerie Banks, Dwight Pinnix.

**City Staff Present:** City Manager Greg Porter, Parks and Recreation Director William Ford, Finance Business Manager Latifia Coleman, Parks Superintendent Shawn Ray, Recreation Superintendent Carolyn Skeels, Recreation Center Manager BJ Stevenson, Parks Executive Secretary Olivia Wright, Parks Supervisor Josh McLerran.

**I. Call the Meeting to Order.**

Ruth Ann Bechdol called the meeting to order at 6:04 pm.

**II. Citizen's Forum.**

No citizens wished to speak.

**III. Approve regular CDC minutes of May 16, 2019.**

Ruth Ann Bechdol asked the board if there were any changes that needed to be made to the minutes. There were no changes needed and the minutes were approved by acclamation.

**IV. Review and discuss FYE 2019-2020 budget and project applications.**

City Manager, Greg Porter, began the workshop with a recap of the budget process. Finance Business Manager, Latifia Coleman presented the Board with updated CDC financial information. Parks and Recreation Director, William Ford reviewed the proposed projects with the Board. Parks Superintendent, Shawn Ray, Recreation Superintendent Carolyn Skeels and Recreation Center Manager, BJ Stevenson, gave clarification and answered any questions the Board members had.

Ten projects were received for consideration:

Alan E. Sims Recreation Center: Equipment Replacement for a cost of \$25,255. Valley Ridge Park: Replacement Equipment – (2) Lightning Detectors for a cost of \$35,226. Valley Ridge Park: Replacement Equipment – ZTR Mowers for a cost of \$11,500. Valley Ridge Park: Replacement Equipment – Large Area Mowers for a cost of \$65,000. Valley Ridge Park: Replacement Equipment – Utility Cart for a cost of \$27,000. Trail O&M: South Clark Road Trail construction for a cost of \$755,000. Trail O&M: Straus Road Trail Feasibility Study for a cost of \$250,000. Valley Ridge Park: Robot Painter for a cost of \$40,000. Alan E. Sims Recreation Center: Meeting room Blinds replacements for a cost of \$30,900. Alan E. Sims Recreation Center: Meeting room Light Fixture and LED Phase II conversion for a cost of \$72,000. Valley Ridge Park: Irrigation Worker I for a cost of \$57,511. Alan E. Sims Recreation Center: Barnyard Outdoor Playground Upgrade for a cost of \$93,872. Valley Ridge Park: Athletic Field Lightning Additions for a cost of \$507,100.

After Board review and discussion, Warren Goss made a motion to accept the following projects:

Alan E. Sims Recreation Center: Equipment Replacement for a cost of \$25,255. Valley Ridge Park: Replacement Equipment – (2) Lightning Detectors for a cost of \$35,226. Valley Ridge Park: Replacement Equipment – ZTR Mowers for a cost of \$11,500. Valley Ridge Park: Replacement Equipment – Large Area Mowers for a cost of \$65,000. Valley Ridge Park: Replacement Equipment – Utility Cart for a cost of \$27,000. Trail O&M: South Clark Road Trail construction for a cost of \$755,000. Trail O&M: Straus Road Trail Feasibility Study for a cost of \$250,000. Valley Ridge Park: Robot Painter for a cost of \$40,000. Alan E. Sims Recreation Center: Meeting room Blinds replacements for a cost of \$30,900. Alan E. Sims Recreation Center: Meeting room Light Fixture and LED Phase II conversion for a cost of \$72,000. Valley Ridge Park: Irrigation Worker I for a cost of \$57,511.

Joseph Graves seconded the motion and the motion unanimously carried.

**V. Consider recommending projects for funding and calling a public hearing on June 27, 2019 to seek public comment on proposed projects.**

A public hearing will be held on June 27, 2019 to receive public comment on proposed projects and consider adoption of the FYE 2020 budget.

**VI. Consider selecting a Committee to review CDC Bylaws.**

Ruth Ann Bechdol, David Bushart, Steven Cook and Dr. Remelle Edwards volunteered to serve on the Sub-committee to review the CDC Bylaws.

By a unanimous vote, Ruth Ann Bechdol, David Bushart, Steven Cook and Dr. Remelle Edwards were appointed as members of the sub-committee.

**VII. Receive Parks Master Plan Update draft.**

William Ford provided the board with handout information of the Parks Master Plan Update draft to review and discuss at the June 27, 2019 meeting.


**VIII. Adjourn.**

Joseph Graves made a motion to adjourn. Steven Cook seconded the motion, and the motion carried unanimously. The meeting adjourned at 7:47 pm.



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Ruth Ann Bechdol, President



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Olivia Wright, Executive Secretary

