



225 Cedar St, Cedar Hill, TX 75104  
Ph. 972-291-7323  
[www.cedarhilllibrary.org](http://www.cedarhilllibrary.org)

## AGENDA

**ZULA B. WYLIE PUBLIC LIBRARY BOARD**  
**Thursday, June 25, 2020**  
**6:00 pm**

- I. Call meeting to order.
- II. Approve minutes from May 2020 meeting.
- III. Status Report on Library Operations.
  - COVID-19 Operational Procedures
  - Neighborhood Walk
  - Summer Reading Challenge
- IV. Friends Report.
- V. Adjourn.

I certify that the above copies of notice were posted at the Zula B. Wylie Public Library and Cedar Hill Government Center in accordance with the Texas Open Meetings Act on the 19<sup>th</sup> of June 2020.

*Correne Constantino*

Correne Constantino, Library Executive Secretary

**SUPPLEMENTAL NOTICE OF MEETING BY TELEPHONE CONFERENCE**

In accordance with an Order of the Office of the Governor issued on March 16, 2020, the Zula B. Wylie Public Library Board for the City of Cedar Hill, Texas will conduct a Meeting by telephone conference at 6:00pm June 25, 2020, in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") in an effort to slow the spread of the Coronavirus (COVID-19) pandemic. This is an open meeting conducted by telephone conference. There will be no public access to a physical location.

To submit public comments, visit [cedarhilltx.com](http://cedarhilltx.com). All public comments submitted by 4pm on June 25, 2020 will be provided to the board members and entered into record for the meeting.

Options for public access to the meeting:

Via Phone: Dial 1-346-248-7799 or toll-free 1-877-853-5247  
Meeting ID #: 859 4499 1633  
Password: 104050

A recording of the telephonic meeting will be made available to the public in accordance with the Open Meetings Act upon written request.

This written notice, the meeting agenda and the agenda packet are posted online at  
[www.cedarhilltx.com](http://www.cedarhilltx.com)

**MEETING OF THE  
ZULA B. WYLIE PUBLIC LIBRARY BOARD  
MINUTES  
Wednesday May 27, 2020  
6:00pm**

The Zula B. Wylie Public Library Board met Wednesday, May 27, at 6:00 p.m. via Zoom.

**Library Board Members Present:** President Christine Benson, Vice-President Mary Sadousky, Dennis Brock, Lee Ruth Bryant, Elaine Cook, Jackie Moore, and ex officio members: Lisa Cerovsky, Janette Mehl and Jazmine James.

**Library Board Members Absent:** Traphene Hickman, Mary White, and ex-officio members Kenneth Prettol.

**Library Staff Present:** Manager of Library Services Aranda Bell, Executive Library Secretary Correne Constantino

**I. Call the meeting to order.**

The meeting was called to order by President Christine Benson at 6:12 p.m.

**II. Approve minutes from April 2020 meeting.**

Minutes April 2020:

Elaine Cook moved to accept minutes with a second by Jackie Moore. All approved the motion.

**III. Status Report on Library Operations**

- COVID-19 Operational Procedures**

Ms. Aranda Bell shared that the library will be reopening its doors (in a limited capacity) on Monday, June 1<sup>st</sup>. She assured all that safety for staff and patrons are at the forefront of all decisions and plans for reopening (Library Restoration Plan). The library will reopen with the focus of "come and go services". The hours will be adjusted to 10-4:00 (for in-service access).

Ms. Moore asked about the type of cleaning agent being used and Ms. Bell shared that this is an electro-static spray that is being sprayed weekly (the city is using this in all facilities). Several other members of the board asked questions regarding what will be available during the first phase of reopening and there was a short discussion about the requirement of wearing masks within the library.

- Imagine Your Story**

Ms. Bell shared that our Summer Reading Kick-off celebration will look different this year; it will be a "Drive-Thru" style! It will take place from 10:00-12:00 Saturday, June 6<sup>th</sup>.

Ms. Bell went on to share the library's excitement regarding our new mobile app "Beanstack"! This will be our Summer Reading Challenge platform. Ms. Bell also shared the One Book One Community event will continue this year, in a virtual setting. All programs, events, and Summer Reading Challenge announcements will be made via FB as the primary platform. (Please also check the website and Youtube for updates.)

Ms. Moore and Ms. Cook shared some concern regarding the privacy policy of Beanstack app and how the information entered by patrons would be used. Ms. Bell assured that we would review this concern and report findings. (An email with information about the privacy policy was sent to the board on 6/4/2020.) Aranda Bell shared her gratitude and appreciation of all the support of the board, but especially those who have volunteered to read/score Waste Management Scholarships.

Library board members were asked to be "ambassadors" for the library with the intent of spread the word

regarding our Summer Reading Challenge (and Kickoff on June 6<sup>th</sup>) to their realm of influence.

#### **IV. Library Friends Report**

Elaine Cook shared that the Friends voted unanimously to donate \$5,000 toward the Library's Summer Reading Challenge.

They also have a surprise for staff to be delivered soon. The friends shared their appreciation of the hard work of staff and keeping the library relevant.

#### **V. Adjourn.**

Mary Sadousky moved to adjourn at 6:50pm. Elaine Cook seconded the motion. Motion was approved by all.

Respectfully submitted,

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Correne Constantino, Executive Library Secretary

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Christine Benson, Library Board President

**ZULA B. WYLIE PUBLIC LIBRARY**  
**2019-2020 BOARD ATTENDANCE**

Member		AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
	Term Expires												
Benson, Christine	2020	P	P	P	P		A	P		P	P		
Brock, Dennis	2021	P	P	P	P		P	P		P	P		
Bryant, Lee Ruth	2021	P	P	P	P		P	P		P	P		
Cook, Elaine	2021	P	A	P	P		P	P		P	P		
Cummings, Latasha	2020	P	A	A	P								
Hickman, Traphene	2020	A	A	A	P		P	P		P	A		
Moore, Jackie	2020	P	A	A	P		P	P		P	P		
Sadousky, Mary	2021	P	P	P	P		P	P		P	P		
White, Mary	2020	A	P	P	P		P	A		P	A		
Cerovsky, Lisa (ex officio)	2020	P	P	P	P		P	A		A	P		
James, Jazmine (ex officio)	2020	P	P	P	A		A	P		A	P		
Mehl, Janette (ex officio)	2020	P	P	P	P		P	P		P	P		
Prettol, Kenneth (ex officio)	2020	P	P	P	P		P	A		P	A		