

**CEDAR HILL COMMUNITY DEVELOPMENT CORPORATION  
BOARD OF DIRECTORS MEETING  
THURSDAY, MARCH 4, 2021  
MINUTES**

The Board of Directors of the Cedar Hill Community Development Corporation (CDC) conducted a meeting by video conference on March 4, 2021 at 6:00 p.m.

**Community Development Corporation Directors Present:** Ruth Ann Bechdol, Warren Goss, David Bushart, Remelle Edwards, Joseph Graves, Valerie Banks, Thomas Blake, Gayle Sims.

**Absent:** Steven Cook, W. Dwight Pinnix.

**City Staff Present:** City Manager Greg Porter, Parks and Recreation Director Shawn Ray, Recreation Superintendent Carolyn Skeels, Recreation Operations Supervisor Shonda Johnson, Recreation Center Manager B.J. Stephenson, Finance Director Peter Phillis, Director of Experience Russell Read, Executive Secretary Jennifer Parrish.

**I. Call the Meeting to Order.**

Ruth Ann Bechdol called the meeting to order at 6:03 p.m.

**II. Citizen's Forum.**

There were no public comments submitted for discussion.

**III. Approve regular CDC minutes of December 17, 2020.**

Ruth Ann Bechdol asked the board if there were any changes that need to be made to the minutes. No changes were recommended. Thomas Blake made a motion to accept the minutes as presented. Joseph Graves seconded the motion. The board members approved the minutes. The minutes were also approved by the ex-officio members. The approval was unanimous.

**IV. Receive Financial Report.**

Finance Director Peter Phillis gave an update on the CDC financials through December 31, 2020, representing 25% of the fiscal year.

**V. Conduct elections for Board Officers for 2020-2021 term.**

Warren Goss nominated Ruth Ann Bechdol as the President of the Cedar Hill Community Development Corporation. Remelle Edwards seconded the motion. Ruth Ann Bechdol accepted the nomination. The board

members approved the nomination. The nomination was also approved by the ex-officio members. The approval was unanimous.

Ruth Ann Bechdol nominated Warren Goss as Vice-President of the Cedar Hill Community Development Corporation. Remelle Edwards seconded the motion. Warren Goss accepted the nomination. The board members approved the nomination. The nomination was also approved by the ex-officio members. The approval was unanimous.

**VI. Discussion of FYE 2022 Budget Development calendar.**

City Manager, Greg Porter, proposed the following Budget Development calendar dates to the Board for approval.

Request for Projects Notice	April 12, 2021 – April 30, 2021
Public Project Submittal Deadline	April 30, 2021
CDC Board Meeting (Budget Workshop)	May 20, 2021
Publish Notice of Public Hearing	June 7, 2021—June 18, 2021
CDC Board Meeting (Consideration of Projects/Budget Public Hearing and Budget Recommendation)	June 24, 2021

All dates were approved by the Board as presented. The dates were also approved by the ex-officio members.

**VII. Active Projects Update.**

Parks and Recreation Staff provided an update on the status of current projects.

**VIII. Closed Session pursuant to Section 551.072 of the Texas Government Code:**

Deliberation regarding the purchase, exchange, lease, or value of real property in which deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person.

- Land Acquisition

Recessed from regular meeting at 6:47 p.m. Closed session began at 6:50 p.m. Closed session ended at 7:33 p.m.

**IX. Reconvene in Open Session and consider any action(s) needed as a result of the Closed Session.**

Reconvened in Open Session at 7:37 p.m. Warren Goss made a motion for City Manager and Staff to move forward with the proposal discussed in Closed Session. Joseph Graves seconded the motion. The board members approved the motion. The motion was also approved by the ex-officio members. It was approved unanimously.

**X. Adjourn.**

Joseph Graves made a motion to adjourn. Warren Goss seconded the motion. The board members approved the motion. The motion was also approved by the ex-officio members. The meeting was adjourned at 7:47 p.m.

  
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Ruth Ann Bechdol, President

  
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Jennifer Parrish, Executive Secretary