

CEDAR HILL COMMUNITY DEVELOPMENT CORPORATION
MAY 28, 2009
MINUTES

The Board of Directors of the Cedar Hill Community Development Corporation (CDC) met May 28, 2009 at 6:00 p.m. at the Cedar Hill Government Center, 4th floor Executive Conference Room, 285 Uptown Blvd. Bldg. 100, Cedar Hill, Texas.

Community Development Corporation Directors Present: Don Heitzman, Don Ripple, Ruth Ann Bechdol, John Jackson, Robbie Slotter, Will Collins and Linda Rodrigue. **Absent:** None
Ex Officio Present: James Charles and Remelle Edwards. **Absent:** None.

City Staff Present: Deputy City Manager Greg Porter, Parks Superintendent Clifton Felts, Recreation Superintendent Sandy Martin, Recreation Center Supervisor Carolyn Skeels, Parks Operations Supervisor Shawn Ray & Executive Assistant Pat Bateman.

I. Call the meeting to order.

The meeting was called to order by President Don Heitzman at 6:02 p.m.

II. Citizens forum.

No one spoke at Citizen Forum.

III. Approve the minutes of May 28, 2009.

President Heitzman asked the Board if there were any changes to the minutes. Seeing no changes, the minutes of May 28, 2009 were approved.

IV. Conduct a workshop to review and discuss financial projections and long term planning for the CDC Year Plan.

Mr. Porter opened the workshop with a brief agenda of the workshop and what he hoped to accomplish with the help of the Boards input. Mr. Porter passed out a Multi Year Forecasting Worksheet Model for FYE 2010 and discussed this worksheet with the Board. Questions and answers were conducted with Board members discussing the financial projections and long term planning.

V. Conduct a workshop to review and discuss the FYE 2010 Budget and project applications.

Mr. Porter provided the Board with an overview of projected revenues and expenditures anticipated for the remainder of FYE 2009 and FYE 2010. It was noted that FYE 2009 sales tax revenue remains unstable, with an emerging trend suggesting flat or more likely less than that of FYE 2008. Because of these dynamics, staff is unable to predict that funds will be available to spend on new projects next year until the end of this fiscal year.

The board discussed other revenues including a concept of obtaining revenue by charging associations a user fee for use of Valley Ridge Park. It was the general consensus of the Board and staff not require a user fee at this time.

Mr. Porter opened the floor for Board and staff discussion on any questions or concerns of the projects presented.

New Projects submitted this year for funding include in order of priority:

Parks 1 - Red Oak Creek Development Trail Development	\$ 500,000
Parks 2 - Southeast Park Development (Bear Creek)	\$ 440,000
Parks 3 – Eastside Community Park Land Acquisition	\$1,000,000
Parks 4 – Highlands recreation Area (Neighborhood Park)	\$ 440,000
Parks 5 – Wildwood park Pavilion	\$ 40,000
Parks 6 - Virginia Weaver Improvements	\$ 25,000
Parks 7 – Valley Ridge Baseball Structure	\$ 45,000
Parks 8 - Valley Ridge Soccer Structure	\$ 35,000
Parks 9 - Valley Ridge Softball Shade Structure	\$ 45,000
Rec 1 - Class Software Upgrade	\$ 14,000

It was decided that the Recreation Center project for upgrading the Class Software for \$14,000 is actually already included in their Recreation Center O & M because it is a continuation and upgrade of the software the center currently uses. Rec 1 – Class Software Upgrade is removed from the new projects for funding.

VI. Consideration of projects for funding for FYE 2010.

After discussion of options, it was the general consensus of the Board not to fund any of the new projects within the FYE 2010 budget. Existing reoccurring projects, including the Recreation Center and Valley Ridge Operation & Maintenance costs as well as the Recreation Center Phase II set aside, would continue to be funded. The Board directed that they would reassess funding once a final year end fiscal analysis becomes available. At that time an amended budget could be recommended if economic conditions and sales tax performance improves.

VII. Adjourn.

The meeting adjourned.

Don Heitzman, President
Board of Directors
Cedar Hill Community Development Corporation

ATTEST:

Lyn Hill, City Secretary and
Corporation Secretary

Pat Bateman,
Corporate Recording Secretary