



Parks & Recreation  
285 Uptown Blvd  
Cedar Hill, TX 76104  
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**MINUTES**  
**TREE CARE ADVISORY COMMITTEE MEETING**  
**WEDNESDAY, OCTOBER 20, 2021**  
**6:30 P.M.**

The Tree Care Advisory Committee of the City of Cedar Hill, Texas conducted an in-person meeting on Wednesday, October 20, 2021, at 6:30 p.m.

**Tree Care Advisory Committee Members Present:**

Neil Bolton; Shannon Hart; Jacqueline Ivy

**Tree Care Advisory Committee Members Absent:**

Chairperson Marilyn Little

**City Staff Present:**

Parks & Recreation Director Shawn Ray; Parks Superintendent Josh McLellan; Recreation Superintendent Shonda Johnson; Marketing & Special Events Coordinator Sara Runkel; Parks & Recreation Executive Secretary Karen Tenery

**I. Call the Meeting to Order:**

Neil Bolton, called the meeting to order at 6:34 p.m.

**II. Citizens Forum:** None.

**III. Review and approval of minutes from Tree Care Advisory Committee meeting held on May 19, 2021:**

Corrections to minutes were made. Shannon Hart made the first motion to approve minutes and Jacqueline Ivy seconded motion and the motion carried unanimously.

**IV. Receive update on Tree City USA:**

Karen Tenery updated the board that the Tree City USA application has been received, new board members added and will be submitted after the board reviews the City of Cedar Hill Tree ordinance.

**V. Review Tree Ordinance:**

Shawn Ray provided details of what the cities Tree Ordinance covers and protects concerning new and existing trees. Josh McLellan gave details on how to participate in the Neighborhood Trees program.

**VI. Discuss and consider calendar dates for 2022 Tree Care Advisory Committee meetings:**

Sara Runkel provided details and other information concerning the calendar dates and upcoming events. The board agreed on meeting in March, April & May of 2022.



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VII. **Adjourn:** Neil Bolton, adjourned the meeting at 6:50 pm.

Signature: Neil Bolton Date: 3-16- 2022

Tree Care Advisory Committee Board Member Neil Bolton, signing for Chairperson  
Marilyn Little

Signature: Karen Tenary Date: 3-16- 2022

Parks & Recreation Executive Secretary Karen Tenary