

**CEDAR HILL COMMUNITY DEVELOPMENT CORPORATION
BOARD OF DIRECTORS MEETING
THURSDAY, MAY 19, 2022
MINUTES**

The Board of Directors of the Cedar Hill Community Development Corporation (CDC) met May 19, 2022 at 6:00 p.m. at the 4th Floor Administration Conference Room, Cedar Hill Government Center, 285 Uptown Boulevard, Cedar Hill, TX 75104.

Community Development Corporation Directors Present: Ruth Ann Bechdol, Warren Goss, Steven Cook, David Bushart, Valerie Banks, Theresa Brooks, Ron Moore, Joseph Graves, Thomas Blake.

Absent: William Dwight Pinnix, Gayle Sims.

City Staff Present: City Manager Greg Porter, Parks & Recreation Director Shawn Ray, Recreation Superintendent Shonda Johnson, Parks Superintendent Joshua Brown, Assistant Recreation Superintendent Ellen Bagley, Finance Director Tia Pettis, Assistant Finance Director Latifia Coleman, Executive Secretary Jennifer Parrish.

I. Call the Meeting to Order.

Ruth Ann Bechdol called the meeting to order at 6:02 pm.

II. Citizen's Forum.

There were no citizens present to provide public comments.

III. Approve special CDC minutes of May 5, 2022.

Ruth Ann Bechdol asked the board if there were any changes that needed to be made to the minutes. No changes were recommended. Joseph Graves made a motion to accept the minutes as presented. Valerie Banks seconded the motion. The board members approved the minutes. The ex-officio members also approved the minutes. The approval was unanimous.

IV. Receive financial report.

Finance Director Tia Pettis presented the financials for the proposed budget for fiscal year 2022-2023.

V. Consider authorizing the President to sign a services agreement with Cedar Hill Action Team (CHAT) for youth enrichment programs at the Alan E. Sims Recreation Center in an amount not to exceed \$52,000.

Thomas Blake recused himself from the discussion and vote on this item as he is a member of the CHAT Board. Joseph Graves made a motion to authorize the President to sign the services agreement. Steven Cook seconded the motion. The board members approved the motion. The ex-officio members also approved the motion. The approval was unanimous.

VI. Consider authorizing the President to sign a services and maintenance agreement with Entech for the Alan E. Sims Recreation Center HVAC, building automation, and security system in an amount not to exceed \$125,000.

David Bushart made a motion to authorize the President to sign the services and maintenance agreement. Steven Cook seconded the motion. The board members approved the motion. The ex-officio members also approved the motion. The approval was unanimous.

VII. Conduct a budget workshop for FYE 2023 budget.

Assistant Finance Director Latifia Coleman presented an overview of costs of each proposed project. Parks and Recreation Director Shawn Ray went over the details of the following proposed projects for funding: (1) New Fitness Area Equipment for Alan E. Sims Recreation Center (2) Playground Replacement for Valley Ridge Park (3) Outdoor Furnishing Upgrade for Alan E. Sims Recreation Center (4) Signature Park and Trail Restroom Facility (5) HVAC Replacement at Alan E. Sims Recreation Center (6) Roof Replacement for Alan E. Sims Recreation Center (7) Park Access Gate Replacements at Valley Ridge Park (8) Skid Loader and Attachments for use at Valley Ridge Park (9) Supplemental Funding for Outdoor Pool.

Steven Cook made a motion to approve projects 1, 2, 5 and 6. The motion was not seconded. David Bushart made an amended motion to approve all the projects. Valerie Banks seconded the motion. The board members approved the amended motion. The ex-officio members also approved the amended motion. The approval was unanimous.

VIII. Adjourn.

Joseph Graves made a motion to adjourn. Valerie Banks seconded the motion. The meeting was adjourned at 7:27 p.m.

Ruth Ann Bechdol

Ruth Ann Bechdol, President

Jennifer Parrish

Jennifer Parrish, Executive Secretary