



CEDAR HILL
PUBLIC IMPROVEMENT
DISTRICT #1

BOARD OF DIRECTORS MEETING

August 11, 2022, 6:30 p.m.
High Pointe Baptist Church
101 High Pointe Lane, Cedar Hill, Texas 75104

MEETING MINUTES

Present

| | |
|---------------|--------------------------------|
| Delores Shaw | President |
| Kavin Brown | Vice President |
| Ruby Martin | Treasurer |
| Melissa Mims | Secretary |
| Nedra Fain | Director |
| Joel Flores | Director |
| Raymond Stroh | Director |
| Tia Rich | Neighborhood Services Manager |
| Stacey Graves | Neighborhood Services Director |

Others Present

| | |
|-------------------|-----------|
| James Sukk | Homeowner |
| Erin McClendor | Homeowner |
| Jonathon Phillips | Homeowner |
| Mark Stodola | Homeowner |

1. Call to Order

Delores Shaw, Board President, called the meeting to order at 6:32 p.m.

2. Introduction of Meeting Attendees

Guests and directors introduced themselves.

3. Business Items

- A. Approve Minutes of the July 14th, 2022, Board Meeting
 - Minutes were not approved. Approval of the July 14, 2022, minutes was moved to the September Board meeting.
- B. Director Ray Stroh moved to revise the June meeting minutes for item **XI.**
Approve Allowing PIDs Misc. Committee to approve invoices less than \$3,000 for trees, sprinklers, plants, and fences, etc.
 - Request was to change "Ray moved to allow committee members to approve estimates \$3000 and under" to "Ray moved to allow

maintenance committee members to approve invoices \$3000 and under." Motion was seconded. Motion passed.

C. Receive Board Treasurer's.

- Ruby Martin, Board Treasurer, gave the treasurer's report.

D. Treasurer's Report on Budget Meeting with the City

- Ruby gave the board an overview of the budget meeting with the city. The new budget will be posted on the city's website.

4. Approve Bob Owens Electric Invoice that increases a previously approved invoice from \$26,910 to \$29,034

- The increase in the invoice is to install an additional 3 GFCI receptacles found on New Clark median.
- Ray made a motion to approve the increase of Bob Owens Electric Invoice from \$26,910 to \$29,034. Motion was seconded. Motion passed

5. Approve Land Works previously approved work order that increases the work order from \$33,891 to \$35,138

- The increase in the invoice is for the necessary design to add two landscape flower beds on New Clark Island end caps at Wintergreen.
- Ray made a motion to approve the increase of Land Works' work order from \$33,891 to \$35,138. Motion was seconded. Motion passed.

6. Approve Scott Tappan to write the scope of work document to replace cluster mailboxes in High Pointe

- Ruby made a motion to approve Scott Tappan to write the scope of work document to replace cluster mailboxes in High Pointe. Motion was seconded, Motion passed.

7. Approve the hiring of a Project Manager to manage the installing of cluster mailboxes in High Pointe

- Ray made a motion to approve the hiring of a Project Manager to manage the installing of cluster mailboxes in High Pointe. Motion was seconded, Motion passed.

8. Approve gate for the Community Garden

- Delores requested a gate with a keypad entry system to be installed in the community garden by Future Outdoors with cost not to exceed \$2,400.
- Delores moved to approve the gate for the community garden by Future Outdoors with cost not to exceed \$2,400. Motion was seconded, Motion passed.

9. Business Manager's Update

The business manager was not present.

10. Citizens Forum

- Homeowner questioned if a gate would really keep homeowners without an assigned garden plot out of the community garden and thought it would encourage vandalism.
- Trash Walkers not Talkers updated that there was just as much trash as always being thrown on the ground despite the additional trash cans.

11. Adjourn

- Delores adjourned the meeting at 7:02 pm.

Melissa Mims
Board Secretary

Approved: