

MINUTES

Winding Hollow Public Improvement District #3

Meeting March 18, 2021

The Winding Hollow Public Improvement District Establishing Committee met on Thursday, Meeting March 18, 2021 at 7:00 P.M. online via Zoom, Cedar Hill, TX.

The following board members were present: Gina Guillory, Jennifer Hutchinson, and Toby Gentry. City Employee: Leah Carter, was also present.

1. Call the meeting to order

Jennifer Hutchinson called the meeting to order at 7:06 P.M. declaring it an open meeting with notice of the meeting duly posted.

2. Approve Minutes from January 21, 2021 meeting

Gina Guillory made a motion to approve the minutes from January 21, 2021 regular scheduled meeting, seconded by Toby Gentry. The motion passed unanimously.

The PID meeting for February was cancelled due to the snow storm.

3. Landscape Project

Martinez has removed the green edging and replaced it with stone for each entrance. Due to the snow storm, several flowers and plants were damaged and consequently each entrance needs to be refreshed with new flowers. Toby will work with Martinez on choosing new flowers and design for the flower beds. He will also have Martinez provide a quote for the updated flower beds and maintenance once the landscape has been completely updated.

Public Works has fixed several of the issues including the sidewalks for all three entrances and covered the big hole on Winding Creek. Gail will continue to work with Public Works to get the grass replaced at each entrance.

4. Cameras Project

This year the board will focus on adding security cameras at each entrance. We will continue to look at different vendors to see what type of cameras and pricing that will be beneficial to our neighborhood. So far, Gina and Jennifer have spoken to LaMarr Moss, MyTGroup, and received information on licence plate readers and solar

cameras. The license plate readers will require the internet and will cost approximately \$1,200 for each camera plus the cost of other materials and labor. The solar cameras will cost around \$500 for each camera plus the cost of other materials and labor. However, solar cameras will not require the internet. Jennifer has also reached out to The Creeks at Windmill Hill president and she does not recommend the vendor they used for their security camera. Additionally, Karen is in contact with another neighborhood to get more information from them on the vendor and process on their cameras system.

Leah mentioned with the new PID handbook and process a form will need to be completed since this is a new project for the PID. The form will outline the type of project the PID is considering and the process and requirements from the city of the vendor, such as permits. Jennifer asked Leah to email her the form and she will fill it out. Jennifer then asked the board to hold off on researching any other vendors until the form has been completed and approved by the city to avoid duplication and double work.

5. Stop Signs

Unfortunately, a few of the new stop signs in our neighborhood have been hit or semi-damaged. PW has fixed them, however we need to order extra poles in case they get damaged beyond repairable. Jennifer spoke to the vendor who was used for the stop signs project and they no longer offer the 2 1/2 inch pole in steel. They only offer 3 inch or larger poles in aluminum, which is not the City requirement for stop signs. Jennifer will continue to work PW to seek other options for extra poles.

6. Attire Update

Karen Wright was not present for the meeting to provide an update on the new shirts for the board.

7. Other Items

Spring is here. We will look into discussing and coordinating a Spring Clean Up day for our neighborhood. Additionally, we will send out a community newsletter in May or June to the residents to provide an update on where we are as a community.

We will continue to have our monthly meetings via Zoom until further notice. If you would like to join the zoom calls, please send an email to whpid3@gmail.com and include your name and email address. This will allow you to receive a zoom meeting dial in information.

8. Adjourn

Jennifer asked if there were any more items and if not, we would move to adjourn. A motion to adjourn was made by Gina Gullioro, second by Toby Gentry. The motion passed unanimously. The meeting was adjourned at 7:57pm.

ATTEST:

Jennifer Hutchinson
Winding Hollow PID, President