

**CEDAR HILL COMMUNITY DEVELOPMENT CORPORATION
BOARD OF DIRECTORS MEETING
THURSDAY, NOVEMBER 17, 2022
MINUTES**

The Board of Directors of the Cedar Hill Community Development Corporation (CDC) met November 17, 2022 at 6:00 p.m. at the 4th Floor Administration Conference Room, Cedar Hill Government Center, 285 Uptown Boulevard, Cedar Hill, TX 75104.

Community Development Corporation Directors Present: Ruth Ann Bechdol, Warren Goss, David Bushart, Joseph Graves, Steven Cook, Gayle Sims, Theresa Brooks.

Absent: William Dwight Pinnix, Ronald Moore, Valerie Banks, Thomas Blake.

City Staff Present: City Manager Greg Porter, Parks & Recreation Director Shawn Ray, Parks Superintendent Josh McLerran, Recreation Superintendent Shonda Johnson, Recreation Center Manager Oscar Zamora, Assistant Recreation Superintendent Brian Chapin, Finance Director Tia Pettis, Executive Secretary Jennifer Parrish.

I. Call the Meeting to Order.

Ruth Ann Bechdol called the meeting to order at 6:01 pm.

II. Citizen's Forum.

There were no citizens present to provide public comments.

III. Approve CDC minutes of August 18, 2022.

Ruth Ann Bechdol asked the board if there were any changes that needed to be made to the minutes. No changes were recommended. Joseph Graves made a motion to accept the minutes as presented. Steven Cook seconded the motion. The board members approved the minutes. The ex-officio members also approved the minutes. The approval was unanimous.

IV. Receive financial report.

Finance Director Tia Pettis reported the budget through September 30, 2022. The report represents the budget status at the fiscal year end (unaudited).

V. Consider authorization to order maintenance equipment from Landmark Equipment, Inc. for an amount not to exceed \$90,000.

Steven Cook made a motion to approve authorization to order maintenance equipment from Landmark Equipment, Inc. for an amount not to exceed \$90,000. Joseph Graves seconded the motion. The board members approved the motion. The ex-officio members also approved the motion. The approval was unanimous.

VI. Consider authorizing the President to execute a contract with Whirlex Design, Inc. for playground replacement at Valley Ridge Park in an amount not to exceed \$140,000.

Steven Cook made a motion to approve authorizing the President to execute a contract with Whirlex Design, Inc. for playground replacement at Valley Ridge Park in an amount not to exceed \$140,000. Joseph Graves seconded the motion. The board members approved the motion. The ex-officio members also approved the motion. The approval was unanimous.

VII. Consider authorizing the President to sign a services and maintenance agreement with Entech for HVAC, building automation, and security systems at the Alan E. Sims Recreation Center in an amount not to exceed \$105,000.

Steven Cook made a motion to approve authorizing the President to sign a services and maintenance agreement with Entech for HVAC, building automation, and security systems at the Alan E. Sims Recreation Center in an amount not to exceed \$105,000. Joseph Graves seconded the motion. The board members approved the motion. The ex-officio members also approved the motion. The approval was unanimous.

VIII. Consider authorizing the President to sign a services agreement with Cedar Hill Action Team (CHAT) for youth enrichment programs at the Alan E. Sims Recreation Center in an amount not to exceed \$12,000.

Warren Goss made a motion to approve authorizing the President to sign a services agreement with CHAT for youth enrichment programs at the Alan E. Sims Recreation Center in an amount not to exceed \$12,000. Steven Cook seconded the motion. The board members approved the motion. The ex-officio members also approved the motion. The approval was unanimous.

IX. Review and consider outdoor furnishing options for Alan E. Sims Center.

Several outdoor furnishing options for Alan E. Sims Recreation Center were presented. The board and ex-officio members indicated a preference for the Option A items with the Option B bench.

X. Active projects update.

Parks & Recreation Director Shawn Ray gave an update on all active Community Development Corporation projects.

XI. Adjourn.

Joseph Graves made a motion to adjourn the meeting. Steven Cook seconded the motion. The meeting was adjourned at 7:06 p.m.



Ruth Ann Bechdol, President



Jennifer Parrish, Executive Secretary