



CEDAR HILL
PUBLIC IMPROVEMENT
DISTRICT #1

BOARD OF DIRECTORS MEETING

April 21, 2023, 6:30 p.m.
High Pointe Baptist Church
101 High Pointe Lane
Cedar Hill, TX

SPECIAL MEETING

Meeting Minutes

Present

Delores Shaw	President
Kavin Brown	Vice President
Ruby Martin	Treasurer
Melissa Mims	Secretary
Nedra Fain	Director
Raymond Stroh	Director
Tia Rich	Neighborhood Services Manager
Jeanette Cosme	Neighborhood Services Coordinator
Steve Lafferty	Assistant Chief of Police

1. Call to Order

Delores Shaw, Board President, called the meeting to order at 6:30 p.m.

2. Introduction of Meeting Attendees

No introductions were necessary.

3. Citizens Forum

No citizens present.

4. Business Items

A. Vote to Extend Proposal Deadline for Creative Mailboxes

- Ray moved to extend the deadline for Creative Mailing Boxes to submit their quote. Melissa seconded. Motion failed.

B. Approve contractor to Purchase and Install High Pointe Mailboxes

- Ruby presented two bids to replace the 182 damaged mailboxes: Onsite Industries for 476,343.00 and Brandon Industries for 451,934.67.

- Ray moved to postpone vote for Directors to have time to review bids. Melissa seconded. Motion failed.
- Melissa moved to postpone the vote until the issue of who will be reissuing the mailbox keys ongoing is resolved, and to obtain references/reviews for both vendors. Kavin seconded. Motion passed.

C. Give Treasurer Input on FY2024 Budget

- Ruby reviewed current planned expenditures for the fiscal year Oct 2023-Oct 2024. Directors confirmed expected vendor expenses.
- Ruby asked if Directors had any new budgetary proposals.
 - Melissa brought up installing a Splash Pad at one of the public parks. The Board told her to research costs, and Tia told her to reach out to Parks & Rec to discuss feasibility.
 - Tia asked if the PID would cover/half the cost of trash removal at the parks (5,992.00 a year for pickup 1X per week; 9,984.00 per year for pickup 2X per week). The Board to wait until they find out how much the City will be reimbursing the PID for having LandWorks maintain the landscaping beds in the parks - LandWorks contract will be increasing.
- Other items: Flock Camera surveillance will increase by 3,000 (Board to verify if current contract is a 1- or 2-year contract). Police patrols will increase from 55.00 to 65.00 per hour.

5. Adjourn

- Delores adjourned the meeting at 7:52 pm.

Melissa Mims
Board Secretary

Approved: May 11, 2023