

**WINDSOR PARK NEIGHBORHOOD CEDAR HILL  
PUBLIC IMPROVEMENT DISTRICT #4  
Cedar Hill Government Center (Courtroom/Multi-purpose Room)  
285 Uptown Blvd  
Cedar Hill, TX 75104**

**Board Meeting Minutes  
Monday, February 27, 2023  
7:00 PM – 8:00 PM**

**Attendees:**

Meeting Facilitator: President, Denise Ortiz

Board Members: Dorothy Gillenwater and Carolyn Walker

Cedar Hill Neighborhood Services: Tia Rich and Jeanette Cosme

Cedar Hill PD: Corporal Brackenridge

Association Management: Manager, Amanda Hawkins

Citizen: Nicole Wilkerson-Willis, 1113 Beechwood Lane

- I. Call the Board of Director's Meeting to Order
  - Denise Ortiz, President called the meeting to order at 7:03 p.m.
- II. Invocation
  - Dorothy Gillenwater, Director, made the Invocation.
- III. Citizens Forum
  - Nothing to report.
- IV. Approve Minutes from January 23, 2023 Meeting
  - Denise Ortiz, President, moved the motion to approve the meeting minutes from the January 23, 2023 meeting and Carolyn Walker, Director seconded.
- V. Vote on Waterford Oaks streetlights
  - Denise Ortiz, President, moved the motion to approve the streetlight installation on Waterford Oaks. The motion was approved by a show of hands from Denise Ortiz, Carolyn Walker, Dorothy Gillenwater, and Nicole Wilkerson-Willis. The motion was seconded.
- VI. Vote on Neighborhood Police Patrol
  - Carolyn Walker, Director moved the motion to approve Police patrol in the neighborhood with the time and dates still pending until finalized by Lieutenant Sandefur. The motion was approved by a show of hands from Denise Ortiz, Carolyn Walker, Dorothy Gillenwater, and Nicole Wilkerson-Willis. The motion was seconded

VII. Neighborhood Services Update by Tia Rich

- The neighborhood block party is scheduled for Saturday, March 4, 2023 from 9 to 1 p.m. at the Recreation Center. The next event is Party in the Park on Thursday, March 23 at Dot Thomas Park. The PID budget kick off season will begin in May.
- The finance team will hold one on one meetings with the PID President, Vice President, and Treasurer in July.

VIII. Management Project Updates by Amanda Hawkins

- Chris Cobb with SPSP still has not given an update on the wall repair project. The project has been on hold the last few weeks due to inclement weather.
- I have been following up with Liz on the accounting team about the monthly PID invoices that need to be paid to Associa. I have set a calendar reminder to follow up and make sure they are submitted monthly.

IX. Review Action Items

- There are loose bricks reported on the flower bed on Waterford Oaks. Amanda, manager, will contact Zach with Brick and Stone Master for the repair.
- Amanda, manager will follow up on the land surveyor for the parcel of land for new monument on Joe Wilson.
- Accepting donations for the Neighborhood welcome baskets.
- Denise, President received feedback from Tom Johnson that there are already streetlights installed at the end of Waver and Waterford Oaks so the city will not approve any more at this time.
- David Taylor, Director, reported to Denise that a neighbor has requested visually impaired child at play caution sign for each entrance in the neighborhood.
- Interchangeable signs for the entrances assigned to Amanda to research.
- "Diamonds and Denim" Senior Center Gala on March 10, 2023 \$35 per ticket.

X. Neighborhood Incident Report by Corporal Brackenridge

- On February 10, Officers detained two juveniles and an adult that fired shots into the air to get a reaction from a nearby officer.
- On February 18, the flock camera notified officers of a stolen vehicle that entered the neighborhood and was found parked in the Methodist clinic parking lot. Stolen vehicle offences have skyrocketed in the DFW area.
- Cedar Hill PD has hired a new criminologist that will be able to provide a monthly stat of each neighborhood
- The citizen police academy flyer was presented to meeting attendees. The event will be held on Thursdays.

XI. Adjournment by Denise Ortiz

- The meeting was adjourned at 8:03 p.m.