

**WINDSOR PARK NEIGHBORHOOD CEDAR HILL  
PUBLIC IMPROVEMENT DISTRICT #4  
Cedar Hill Government Center (Courtroom/Multi-purpose Room)  
285 Uptown Blvd  
Cedar Hill, TX 75104**

**Board Meeting Minutes  
Monday, March 27, 2023  
7:00 PM – 8:00 PM**

**Attendees:**

Meeting Facilitator: President, Denise Ortiz

Board Members: Dorothy Gillenwater, Carolyn Walker, Emelda Martin, and David Taylor

Cedar Hill Neighborhood Services: Jeanette Cosme

Cedar Hill PD: Corporal Brackenridge

Association Management: Manager, Amanda Hawkins

Citizen: Nicole Wilkerson-Willis, 1113 Beechwood Lane

- I. Call the Board of Director's Meeting to Order
  - Denise Ortiz, President, called the meeting to order at 7:07 p.m.
- II. Invocation
  - Carolyn Walker, Director, made the Invocation.
- III. Citizens Forum
  - Nicole Wilkerson-Willis, Citizen, asked if the new townhomes that are being built will be a part of the PID. Denise Ortiz, President, replied that the townhomes will be under a separate HOA but may be a part of the tax bracket.
- IV. Approve Minutes from March 27, 2023, Meeting
  - Denise Ortiz, President, moved the motion to approve the meeting minutes from the March 27, 2023. The motion was approved and seconded with one correction made.
- V. Police Patrol
  - Denise Ortiz, President, received a text from Lieutenant Sandefur stating the fee is \$55 per hour and will increase in October. The 12 am to 3 am time slot may be hard to fill, and he suggests a time range from 12 am to 6 am, that will allow officers stack their hours. If approved, he will assist with posting the job opening. Denise Ortiz, President, opened the floor to discuss the number of days a week the officers are needed. Corporal Brackenridge stated they have hired a new crime analysis and he will retrieve the report for the neighborhood to help decide on what dates and times are best. Jeanette Cosme, Neighborhood Services, was assigned to find out if there needs to be a contract established for regular patrol.

VI. Neighborhood Services Update by Jeanette Cosme

- April 20<sup>th</sup> is the next event at Ramsey Park and on the Bear Creek event will be on May 4<sup>th</sup>. The neighborhood summit will be on September 30<sup>th</sup> and the sign up is on the neighborhood services website. April 8<sup>th</sup> is the egg drop for children and the Earth fest is April 15<sup>th</sup> at the Rec Center from 10 am – 12 pm. `

VII. Management Project Updates by Amanda Hawkins

- Antonio, from the Christmas Light Co. said a 7 pm meeting with the board would be difficult so if approved by the board he would like to meet onsite at an earlier time.
- Zach, from Brick and Stone Masters, scheduled an inspection for the loose brick and Emelda Martin, Director, requested the monument on Joe Wilson and Weaver to be inspected as well.
- The interchangeable signage options will be emailed to the board of directors for review.
- The Land survey for the parcel of land on 245 Birchwood Lane for the second monument has not been scheduled yet. A report has been submitted requesting a land survey, but the owners of the land have not approved a survey at this time.
- Hawk Precast has been scheduled this week to do an onsite inspection for the wall repair bid estimate. Sosa Construction is also scheduled for an inspection this week for the second bid estimate.

VIII. Review Action Items

- The city has approved the visually impaired signage and will be put up this week. David Taylor, Director, requested the signs be put up at both ends of the street instead of in front of the home so drivers are aware ahead of time.

IX. Neighborhood Incident Report by Corporal Brackenridge

- For the month of February, one report was filed for the Windsor Park neighborhood. It was a continuous sexual abuse of a child under 14 back in 2014.
- On March 12<sup>th</sup>, Flock Safety notified officers of a stolen vehicle on Glen Crest. The driver took off and let the vehicle roll into the fence on Weaver and was not found by officers.
- On March 18<sup>th</sup> there was noise disturbance reported for a loud party in the neighborhood. There was also a gun reported to be present.

X. Adjournment by Denise Ortiz

- The meeting was adjourned at 8:11 p.m.