

**NOTICE OF MEETING  
CEDAR CREST NEIGHBORHOOD  
CEDAR HILL PUBLIC IMPROVEMENT DISTRICT #5  
MINUTES**

Government Center, Court/Multi-purpose Room

285 Uptown Blvd Cedar Hill, TX 75104

**Wednesday, November 16, 2022**

**7:00 P.M.**

**Board Members Present:** Denise Ortiz, Emelda Martin, Carolyn Walker, Dorothy Gillenwater

**Missing Board Member:** David Taylor

**City Staff Present:** Tia Rich

**Management Present:** Thomas Gilliam (Associa)

**Others Present:** Brenda Dickens (913 Applewood Dr.)

**I. Call Meeting to Order**

Denise called the meeting to order at 7:00PM.

**II. Invocation**

Carolyn gave invocation.

**III. Citizens Forum**

Brenda Dickens introduced herself.

**IV. Approve Minutes from October 24th, 2022, Meeting**

Emelda made a motion to approve the minutes, seconded by Carolyn. Motion passed unanimously.

**V. Discuss Neighborhood Holiday Decoration Contest**

The board agreed to host a Holiday Decoration Contest for the Windsor Park neighborhood. Emelda will obtain gift cards from petty cash raised from other fundraisers. Tia will help with a flyer. Winners will be awarded as:

3 Honorable Mentions - \$10 gift card each

1<sup>st</sup> Place - \$35 gift card

2<sup>nd</sup> Place - \$25 gift card

3<sup>rd</sup> Place - \$20 gift card

remaining places will receive \$10 gift cards

**VI. Discuss Annual Days of Recognition & Ways to Recognize**

Carolyn provided the board with 2023 suggested holidays to celebrate and give recognition. Tia will get quotes and designs from Fast Signs to review with the board for 2 signs for both entrances into Windsor Park that are interchangeable. Suggested

Holidays are as follows:

January: Police, New Neighbors

April: New Neighbors

May: Picnic in the Park, Healthcare Workers, Firefighters, Teachers

June: Waste Management

July: New Neighbors

August: Back-to-School (Teachers & Students)

September: Senior Citizens

October: New Neighbors

November: Veterans, Thanksgiving

**VII. Review Project Updates – Amanda Hawkins (Associa)**

Amanda was not present due to the birth of her baby boy. Thomas Gilliam took her place and provided the following updates:

- Christmas lights will be installed between 11/19/22 – 11/21/22.
- Bob Owens electrical has been in contact regarding the median light and lights to be installed on S. Waterford Oaks. The board liked the amount of light and style of the new streetlights installed in Historic Downtown.

The board reviewed and approved the quote for \$3,438.81 to repair/replace the wall on Joe Wilson from SPSP that was crashed into on 10/22/22. An insurance claim has been filed and payment should be received soon. Brick & Stone was contacted for a quote and advised that they could not help with the wall repair.

**VIII. Review Action Items**

Denise will follow-up with Finance about the Maintenance line item in the WPPID budget.

Denise asked for the board to remember to outline items needed for events going forward from the lesson learned from National Night Out.

The board will not have a regular meeting again until January 30, 2023.

Carolyn suggested that next year maybe they could encourage neighbors to adopt their streets for debris pick-up.

**IX. Review Neighborhood Incident Report – Corporal Brackenridge**

Corporal Brackenridge was not present.

**X. Adjourn**

Denise adjourned the meeting at 8:05PM.

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Tia Rich, Neighborhood Services Manager