



# CEDAR HILL PUBLIC IMPROVEMENT DISTRICT #1

## BOARD OF DIRECTORS MEETING

September 14, 2023, 6:30 p.m.

High Pointe Baptist Church  
101 High Pointe Lane  
Cedar Hill, TX 75104

### Meeting Minutes

#### Present:

- Delores Shaw, President
- Kavin Brown, Vice President
- Ruby Martin, Treasurer
- Melissa Mims, Secretary
- Nedra Fain, Director
- Joel Flores, Director
- Ray Stroh, Director
- Jeanette Cosme, Neighborhood Services Coordinator
- Tia Brewer, Neighborhood Services Manager

#### Others Present:

- Johnny Ruffin, High Pointe Resident
- James Sulak, High Pointe Resident
- Erin McClendon, High Pointe Resident
- Mark Stodola, High Pointe Resident
- Princess Banks, High Pointe Resident
- Garnetta Edwards, High Pointe Resident
- Torsha Green, High Pointe Resident
- Anna Green, High Pointe Resident
- Shomega Austin, High Pointe Resident
- Ronald Green, High Pointe Resident
- Gwen Hunter, High Pointe Resident
- Councilmember Shirley Daniels, High Pointe Resident

#### 1. Call to Order

- Delores called the meeting to order at 6:30 p.m.

#### 2. Introduction of Meeting Attendees

- All in attendance introduced themselves.

#### 3. Citizens Forum

- Citizens expressed several concerns: a) more beautification efforts, light poles, Flock cameras, LED Lights, more police patrols; b) It was mentioned that we have several individuals going down the streets checking for open car doors; c) It was mentioned a resident's fence was cited when they first moved in, but it seems that the neighbors dilapidated fence has not been repaired d) Resident stated we need better school crossing signs for the children.
- Citizen reiterated the speeding issue on High Pointe Lane and New Clark.
- Delores explained the PID pays for extra police patrols, has installed Flock cameras, and reminded the meeting attendees that the Deputy Chief attended the last meeting and reported that crime has decreased.
- Citizen thanked the board and the city for a new stop sign that was installed.
- Nedra let meeting attendees know the pothole on her street was filled after contacting Councilwoman Daniels.
- Councilwoman Daniels reiterated the stop sign/speeding issue and the stop at High Pointe and New Clark; she informed the meeting attendees that she is working with the PID and the City to obtain a lighted/blinking stop sign.
- Melissa reminded citizens that the Traffic and Safety Committee handles requests for stop signs, speed bumps, etc.

#### **4. Business Items**

##### **A. Approve Board meeting minutes for the August 10, 2023**

- Board approved Meeting Minutes with no corrections.

##### **B. Receive Board Treasurers Report**

- Ruby provided the Treasurers Report.

##### **C. Discuss and vote on website webmaster services**

- Board members determined that this vote was only to determine if webmaster services are needed and agreed to explore vendors for the service.
- Kavin motioned that the board explore vendors to maintain the High Pointe website, <http://www.highpointeinfo.com>. Joel seconded. Motion passed unanimously.

##### **D. Discuss and Approve Payment to High Pointe Baptist Church**

- Board meets 9 times and is donating \$100.00 per month.
- Kavin motioned that the board donate to High Pointe Baptist Church in the amount of \$900.00. Joel seconded. Motion passed unanimously.
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##### **E. Discuss and Approve Storage Unit**

- Board members determined that storage unit is warranted for the storage of ornamental poles and signs. Jeanette suggested the PID rent a storage unit with drive-up access for the storage of poles and signs. She presented the 2 following options:
  - 5x10 Unit at Life Storage on Clark Road for \$57 a month
  - 5x10 Cedar Hill Storge on Highway 67 for \$74 a month
- Ruby motioned to rent a 5x10 storage unit at Life Storage on Clark for \$57 a month. Joel seconded. Motion passed: 6-0

##### **F. Discuss National Night Out needs and purchases**

- Jeanette informed the board that it would cost \$330 for 300 Popsicles with a pushcart that would be delivered 30 mins before event and picked up after the event.
- Delores informed the attendees that food will be available and the CHISD Choir will be performing. Delores asked citizens to come out and help with set up, passing out food, and clean up.
- National Night Out signs are out and postcard notification is set to be mailed out by Neighborhood Services on Tuesday, October 3<sup>rd</sup>.

##### **G. Discuss agendas and board member materials**

- Melissa requested that directors have access to all materials needed for an informed and educated vote 72 hours before a meeting, along with the agenda. Jeanette confirmed that she will email a package to the board members of all materials provided to her for the meeting.

##### **H. Discuss Citizens Forum procedures**

- Melissa requested that directors be able to respond to citizens' questions and comments during the citizen's forum, if the responses are strictly informative in nature, therefore no deliberation is allowed. Melissa stated, the Open Meetings Act of Texas does allow for this.

##### **I. Discuss Meeting minutes and motion results**

- Melissa requested that the PID emulate how other boards and commissions document their meeting minutes as they should be an accurate representation of the topics and decisions discussed during the meeting including the board members' names should be listed out in the vote count for each motion.

##### **J. Discuss special meeting requests**

- Melissa requested the board should consider approving any special meeting minutes at the next regularly scheduled meeting.

- Melissa also requested that any time a special meeting is scheduled that the availability of all the board members should be considered before scheduling.

#### **K. Discuss board member participation**

- Melissa requested that moving forward all board members should be made aware of their rights and responsibilities and should be required to complete training facilitated by the city and complete the open meetings act training online.

#### **L. Present Election Results**

- Jeanette provided the results of the board elections as follows below:

Candidate Name	Number of votes
Ann Cholwinski	4
Belinda Turner	11
Erin McClendon	20
Mark Stodola	15
Oscar Santos	9
Raul Cervantes	3
Shomega Austin	71

- Jeanette announced that Belinda Turner, Erin McClendon, Mark Stodola and Shomega Austin would be considered for appointment by the City Council.

#### **5. Announcements**

- No announcements were made.

#### **6. Adjourn.**

- Delores adjourned the meeting at 7:38 pm.

Melissa Mims  
Board Secretary

Approved: