



PUBLIC WORKS DEPARTMENT

285 Uptown Blvd., Bldg. 100

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CITY OF CEDAR HILL BEAUTIFICATION & ENVIRONMENTAL SUSTAINABILITY BOARD MEETING MINUTES THURSDAY, APRIL 18, 2024

The Beautification & Environmental Sustainability Board met on Thursday, April 18, 2024, at 6:00 p.m. in the CHISD Conference Room of the Cedar Hill Government Center. The following Board members were present: Bertha Middlebrooks, Lisa Lathon-Brooks, LaTambra Gibson, Brian Hart, Silvia Johnson, Robert Largent, Nikita Russell, and Carol Sosebee. The following Board members were absent: Andrew Adams, Patricia Diaz, and Lester Singleton. The following City staff members were present: Lauren Betz and Marie Watts.

I. **Call meeting to order**

Middlebrooks called the meeting to order at 6:02 pm.

II. **Approve minutes of March 21, 2024 meeting**

Middlebrooks motioned to approve the minutes of the March 21, 2024 meeting. Hart seconded the motion. The motion passed unanimously.

III. **Citizen's Forum**

Middlebrooks opened the Citizen's Forum. No comments were received. Middlebrooks closed the Citizen's Forum.

IV. **Cedar Hill Beautification & Arbor Day Celebration Recap**

Betz thanked Board members for attending the Beautification & Arbor Day Celebration. She noted there was a record high number of more than 200 participants in the spring cleanup.

V. **BES Board fleece jackets**

Staff confirmed the jacket and sizes for the BES Board fleece jackets. Staff will order jackets for BES Board members appointed in 2024.

VI. **Discuss Community Garden**

Staff provided the Board with the draft updated community rules and commitment form based on the Board's feedback at the previous meetings. Staff noted additional feedback from Board members to reflect in the final document. As part of the next steps, staff said the draft commitment form would be reviewed by the City Manager's Office and City Attorney. Staff advised they would provide the updated document at the May 16, 2024 Board meeting for review and approval.



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Additionally, staff reviewed the proposed timeline for the BES Board to host a meet & greet for the community garden and when the plots would be turned over to the new gardeners. The BES Board confirmed that they would like to have a plot for educational purposes.

VII. Staff Report

Watts announced that Lauren Betz was promoted to Environmental Manager of the City of Cedar Hill. Additionally, staff notified the Board that Cedar Hill was named a Gold Star affiliate of Keep Texas Beautiful and provided an update on the traffic box signal project. Staff also reminded the BES Board about the deadline for applying to serve on City Boards & Commissions and the Library in a Park grand opening celebration.

Board members asked about how the community continues to respond to the plogging station and noted in the future, other plogging station locations may be considered. Additionally, Board members requested that staff invite Code Enforcement to a future meeting to discuss commercial code compliance.

VIII. Adjourn

Middlebrooks motioned to adjourn the meeting. The motion was seconded by Brian Hart. The meeting adjourned at 7:16 p.m.