



## Parks & Recreation

285 Uptown Blvd.

Cedar Hill, TX

75104

O. 972-291-5130

F. 972-291-5141

MEETING MINUTES  
TREE CARE ADVISORY COMMITTEE MEETING  
WEDNESDAY, MARCH 20, 2024  
6:30 P.M.

The Tree Care Advisory Committee of the City of Cedar Hill, Texas conducted an in-person meeting on Wednesday, March 20, 2024, at 6:30 p.m.

**Tree Care Advisory Committee Members Present:**

Marilyn Little; Neil Bolton; Shannon Hart; Jacqueline Ivy, Traci Uncel-Martin

**Tree Care Advisory Committee Members Absent:** None

**City Staff Present:**

Parks & Recreation Director, Shawn Ray; Recreation Superintendent, Shonda Johnson; Parks Superintendent, Josh McLellan; Executive Assistant, Karen Tenary; Nature & Open Space Coordinator, Katie Christman.

- I. **Call the Meeting to Order:** Marilyn Little, called the meeting to order at 6:30 p.m.
- II. **Review and approve minutes from Tree Care Advisory Committee meeting held on April 19, 2023:**  
Neil Bolton made the first motion to approve minutes and Shannon Hart seconded motion and the motion carried unanimously.
- III. **Citizens Forum:** None.
- IV. **Consider appointing a Chair position to the Tree Care Advisory Committee:**  
Shannon Hart nominated Marilyn Little as Chair to the Tree Care Advisory Committee. Jacqueline Ivy made the first motion to nominate Marilyn Little as Chair to the Tree Care Advisory Committee and Traci Uncel-Martin seconded motion and the motion carried unanimously.





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### V. Receive 2024 Arbor Day event updates:

Shonda Johnson gave updates on the Arbor Day Proclamation.  
Josh McLellan notified the board of the Tree City USA application status.  
Katie Christman gave an update on the Cedar Hill Beautification Day activities.

### VI. Consider Tree Care Advisory Committee meeting dates for 2024:

The staff discussed meeting dates with the board and the board agreed on the following:

Schedule meeting dates:

April 9 – Arbor Day Proclamation

April 13 - Cedar Hill Beautification Day

TBD - Follow Up

### VII. Adjourn: adjourned the meeting at 6:41 p.m.

#### 2024 TREE CARE BOARD MEETINGS

Board members	Position	3.20.24
Marilyn Little	Chair	P
Neil Bolton	Board Member	P
Jacqueline Ivy	Board Member	P
Shannon Hart	Ex-Officio	P
Traci Uncel-Martin	Ex-Officio	P

\* Key: A = Absent, P = Present, PL = Present arrived late

Signature: Marilyn Little Date: 3-19-25

Marilyn Little, Tree Care Advisory Committee Chair

Signature: K. Tenary Date: 3-19-25

K. Tenary, Parks & Recreation Executive Assistant

