



PUBLIC WORKS DEPARTMENT

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CITY OF CEDAR HILL BEAUTIFICATION & ENVIRONMENTAL SUSTAINABILITY BOARD MEETING MINUTES THURSDAY, FEBRUARY 20, 2025

The Beautification & Environmental Sustainability Board met on Thursday, February 20, 2025, at 6:00 p.m. in the CHISD Training Room of the Cedar Hill Government Center. The following Board members were present: LaTambra Gibson, Patty Diaz, Nikita Russell, Lisa Lathon-Brooks, Terrie Brooks, Troy Bacon, Stacey DuVal, Carol Sosebee, and Robert Largent. Sylvia Johnson, Lester Singleton, and Brian Hart were absent.

The following City staff members were present: Lauren Foust and Tia Brewer.

I. **Call meeting to order**

Gibson called the meeting to order at 6:00 p.m.

II. **Citizen's Forum**

Gibson opened the Citizen's Forum. No comments were received. Gibson closed the Citizen's Forum.

III. **Neighborhood Services Presentation**

Tia Brewer, Neighborhood Services Manager, presented on the Neighborhood Matching Grant Program and the Neighborhood Awards Program. Brewer gave the Board different options/opportunities to partner with Neighborhood Services and the Neighborhood Advisory Board. Possible partnership discussion will be on the March BES Board agenda.

IV. **Approve minutes of January 16, 2025 meeting**

Approval of minutes was deferred until quorum was achieved. Bacon motioned to approve the minutes for the January 16, 2025 meeting. Sosebee seconded the motion. The motion passed unanimously.

V. **Discuss/finalize Education Series Topic #1**

Gibson presented the Educational subcommittee's proposal for topic #1. The subcommittee proposed the first topic to be: "Sustainable Lawn & Garden". Sosebee made a motion to approve the topic; Russell seconded the motion. The motion passed unanimously. The Board discussed to host the first series in May; no specific date was selected at this time.

VI. Strategize creating partnerships with ISD & other community partners

The Board strategized how to begin creating relationships with various community partners. Russell will speak to CHISD Director of Family and Community Engagement. Brooks will work with the Chamber to obtain a list of local businesses. Bacon will work with veteran group and All Pro Dads. Gibson will begin creating a list of local churches.

VII. Vote on June 2025 meeting date

Since the original date of the Board's June meeting, June 19, falls on a City holiday, the Board was given the option to cancel June's meeting altogether or select a new date. Sosebee made a motion to select June 26, 2025 as the new meeting date, Lathon-Brooks seconded. The motion passed unanimously.

VIII. Staff Report

Foust solicited Board volunteers for the Neighborhood Block Party on March 1, 2025. Foust notified Board of the Cedar Hill Beautification & Arbor Day Celebration on April 12, 2025 which will host the spring community cleanup, tree giveaway, and vendor space; Foust to send Board Sign Up Genius link to solicit Board volunteers.

Foust updated the Board on the Green Awards presentation and the status of the Keep Texas Beautiful GCAA application and annual report. Foust updated the Board on the status of the Traffic Signal Box wrap project; printing is in process and install will be scheduled at a later date when it is warmer.

Foust notified the Board that the Community Garden is to be decommissioned effective immediately. Gardeners will be notified on 2/21 to remove any personal items or plants they want to keep before the demo begins. Refunds will be processed through PW Admin and Finance.

Foust notified the board of her upcoming maternity leave beginning the end of June. Foust stated Colten Richardson, Environmental Specialist, will likely step in as staff liaison during this time. Richardson is scheduled to attend the April meeting to meet the Board.

IX. Adjourn

The meeting adjourned at 6:51 p.m.