



Traphene Hickman Library
450 Pioneer Trail
Cedar Hill, TX 75104
0.972-291-7323

MEETING MINUTES
TRAPHENE HICKMAN LIBRARY BOARD
THURSDAY, NOVEMBER 21ST, 2024
6:30 P.M.

Traphene Hickman Library Board Members Present:

Christine Benson, Lee Ruth Bryant, Dr. Deborah Cawthon, Elaine Cook, Cheryl Gee, Nedin Glover, Edith Gracia, Rebeca Guevara, Joyce Kinney, Jenny Martinez, Alzena McGrew, Jacquelyn Moore, Mary Sadousky, Darien Shelton, and Edgar Williams.

Traphene Hickman Library Board Members Absent:
George Bellomusto.

City Staff Present:

Chasidy Benson, Assistant City Manager; Aranda Bell, Traphene Hickman Library Director; Rachel Burke, Board Liaison; and Library Admin Secretary, Anna Lee.

Others present:

Friends President, Beverly Powell. City resident, April Picaro, who was invited by Dr. Cawthon.

I. Call the Meeting to Order:

Library President, Mary Sadousky, called the meeting to order at 6:32 p.m.

II. Citizen Forum:

No Citizen Forum

III. Approval of Minutes for Previous Meeting:

Rebeca Guevara made the motion to approve minutes from the August meeting. Elaine Cook seconded the motion, and the motion was carried unanimously.

IV. Receive Update on Premier Library, Signature Park, and Trail:

-Library Director, Aranda Bell, shared statistics for the months of September and October 2024. In the six months since opening, the Library continues to see increased visits by both residents and non-residents alike with a continued increase in library cards being issued to non-residents.

-Ms. Bell introduced Chasidy Benson, Asst. City Manager, to the Board. She extended her appreciation for the Board's continued support and service.





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- Ms. Bell shared Tom's Coffee Truck will be at the library on several dates in November and December for a trial run.
- Ms. Bell recognized Board Members Cheryl Gee and Rebeca Guevara who both received City Council Servant Leader Awards.
- Ms. Bell announced the following changes in the Library Staff: Jessai Flores has accepted a teaching position with GPISD. His service and contributions to the Library Team will be greatly missed. A new LSR has been hired to take his place and will start in December. She also introduced PT Admin Assistant, Anna Lee, who will also be serving as the Library Liaison starting in 2025.

V. Advisory Board Topics

- Dr. Deborah Cawthon introduced the **Flash Mob Poetry Project** to provide opportunities for the community to experience the joys of poetry in daily life. She will be the main contact as the project initiates in the November/December timeframe.

VI. Friends Report:

- Friends President, Beverly Powell, announced a "Dining For Dollars" fundraiser at On the Boarder Restaurant on Dec 3rd. 20% of all sales will be donated.
- Ms. Powell also stated they are in the process of solidifying projects for next year including ways to increase membership and fill officer positions.

VII. Adjourn:

Mary Sadousky made the motion to adjourn the meeting at 7:35 pm.

Mary Sadousky, Traphene Hickman Library President:

Signature:  Date: 3-6 2025

Anna Lee, Traphene Hickman Library Board Liaison

Signature:  Date: 3-6 2025





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Board Member	Term Expiry	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Bellomusto, George	2025	P	A	-	-	A	-						
Benson, Christine	2026	A	P	-	-	P	-						
Bryant, Lee Ruth	2025	P	P	-	-	P	-						
Cawthon, Dr. Deborah	2026	P	P	-	-	P	-						
Cook, Elaine	2025	P	P	-	-	P	-						
Gee, Cheryl (EO)	2025	P	P	-	-	P	-						
Glover, Nedin (EO)	2025	P	P	-	-	P	-						
Gracia, Edith (EO)	2025	P	P	-	-	P	-						
Guevara, Rebeca	2026	P	P	-	-	P	-						
Kinney, Joyce	2026	A	A	-	-	P	-						
Martinez, Jenny	2025	A	P	-	-	P	-						
Alzena McGrew (EO)	2025	P	P	-	-	P	-						
Moore, Jacquelyn	2026	P	P	-	-	P	-						
Sadousky, Mary	2025	P	P	-	-	P	-						
Shelton, Darien (EO)	2025	P	A	-	-	P	-						
Williams, Edgar (EO)	2026	P	A	-	-	P	-						



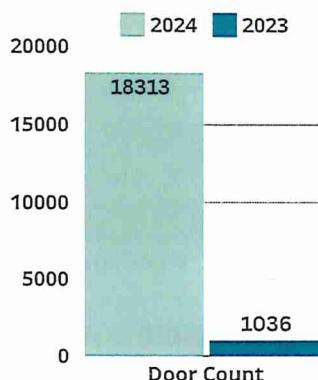
TRAPHENE HICKMAN LIBRARY

OCTOBER '24 BY THE NUMBERS

Ten Library statistics for a snapshot of October '24.

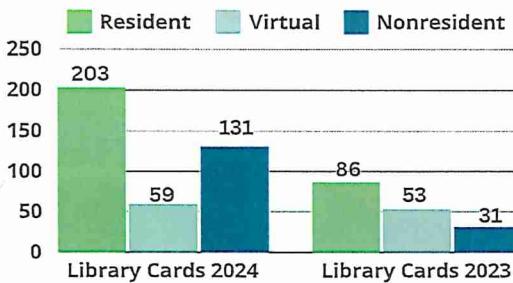
LIBRARY VISITS

The number of people who visited the Library in October. The door counter may have been out of order for part of this month.



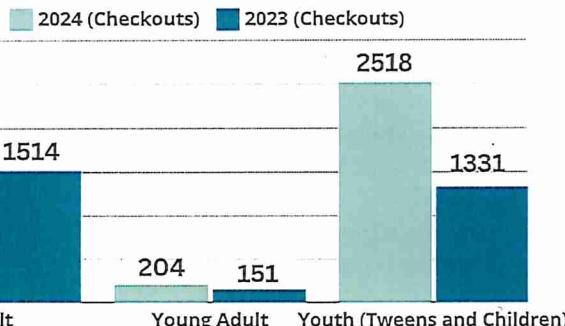
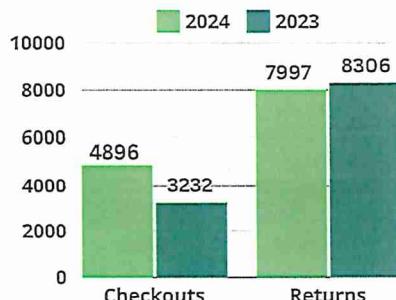
LIBRARY CARDS ISSUED

Resident, virtual, and nonresident library cards issued during Oct. '24 and Oct. '23.



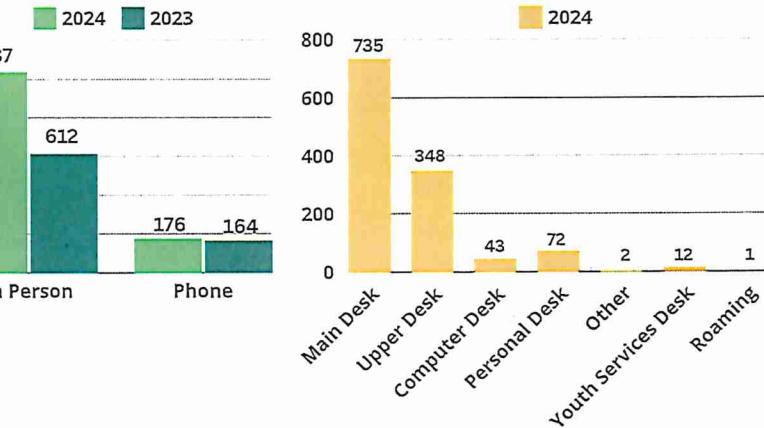
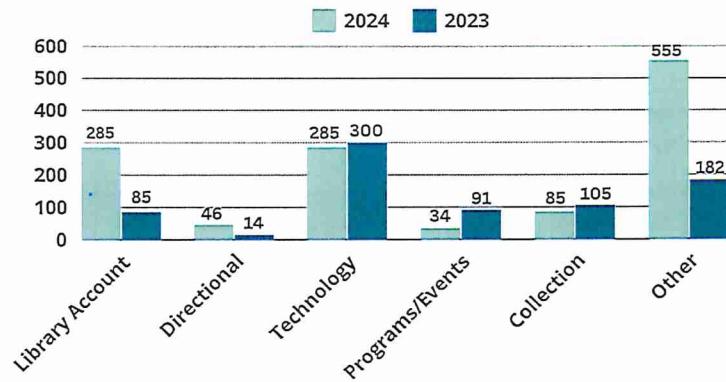
ITEMS CIRCULATED

The number of items checked out during the month of October.



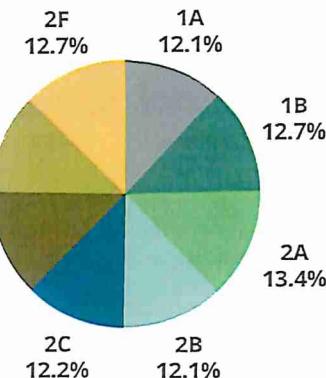
REFERENCE HELP

Gimlet statistics recorded during the month of September. The total number of recorded questions for October '23 is 776 and the total for October '24 is 1,213.



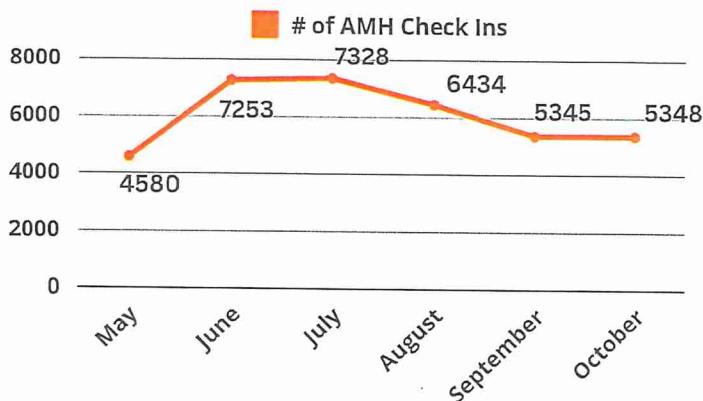
STUDY ROOM RESERVATIONS

Reservations made for all 8 study rooms for the month of October. On average, each room had 131 reservations for the month and about 4 reservations a day.



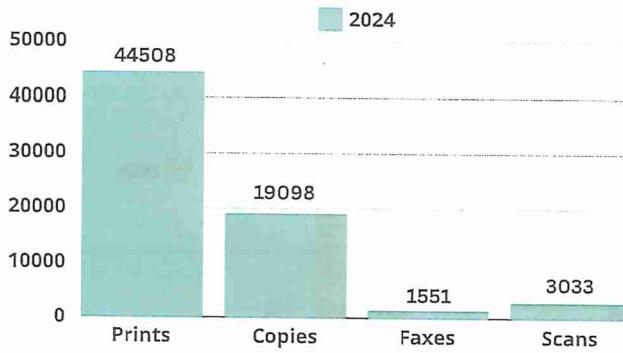
AMH CHECK INS

AMH check ins for the month of October '24. This does not include check ins at the service desks.



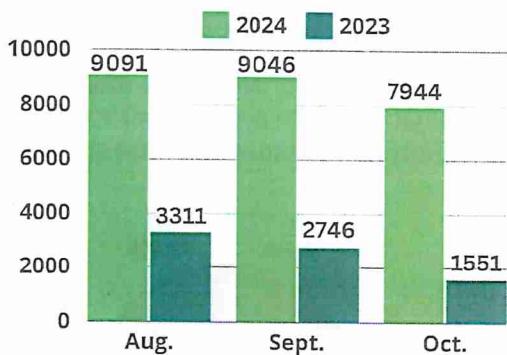
COMPUTER JOBS

Computer prints, copies, and faxes from both upper and main level printers used by patrons.



WEBSITE VISITS

Library website visits for Oct. '24. The statistics portal is unable to differentiate between staff and patrons visits. The total number of visits to the Library's main webpage in Oct. '24 was 7,944.



Youth

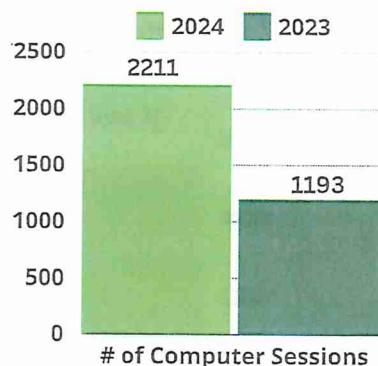
1. Preschool Storytime - 60 attendees
2. Toddler Storytime in the Park - 55 attendees

Tweens

1. Youth Halloween Movie Night: Coraline - 23 attendees
2. STEM Tuesday: Candy Catapult - 18 attendees

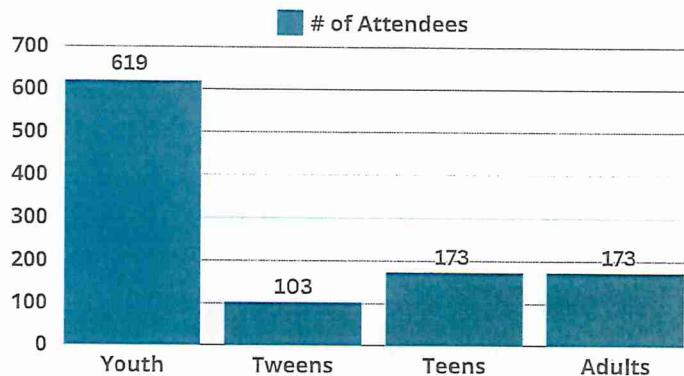
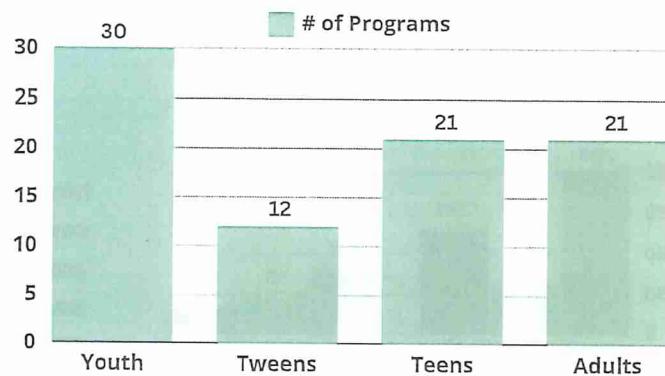
COMPUTER SESSIONS

Computer log ins for Oct. '24 and Oct. '23. This is a 85% increase compared to last year.



CLASSES OFFERED & ATTENDANCE

The number of classes offered per age group and the number of attendees.



Top 2 attended in-person (at the Library) programs from each age group:

Teens

1. College Bound Workshop - 30 attendees
2. Mayor's Teen Council Meeting - 26 attendees

Adults

1. Loteria Night - 39 attendees
2. Spooky Terrarium - 20 attendees

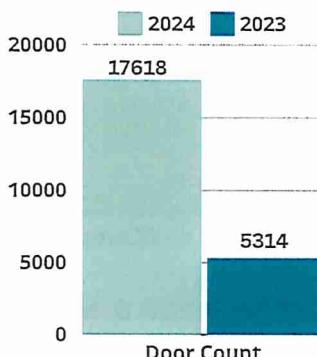
TRAPHENE HICKMAN LIBRARY

SEPTEMBER '24 BY THE NUMBERS

Ten Library statistics for a snapshot of September '24.

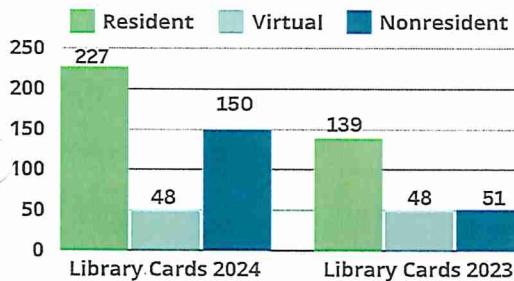
LIBRARY VISITS

The number of people who visited the Library in September. Monday, the 2nd, the Library was closed.



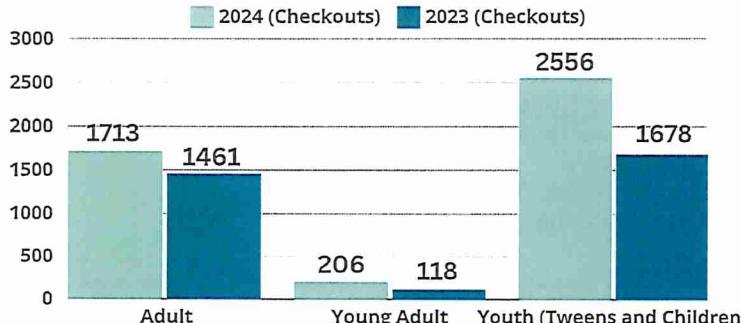
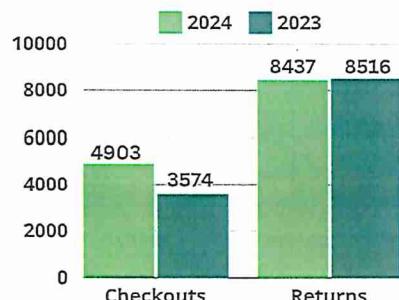
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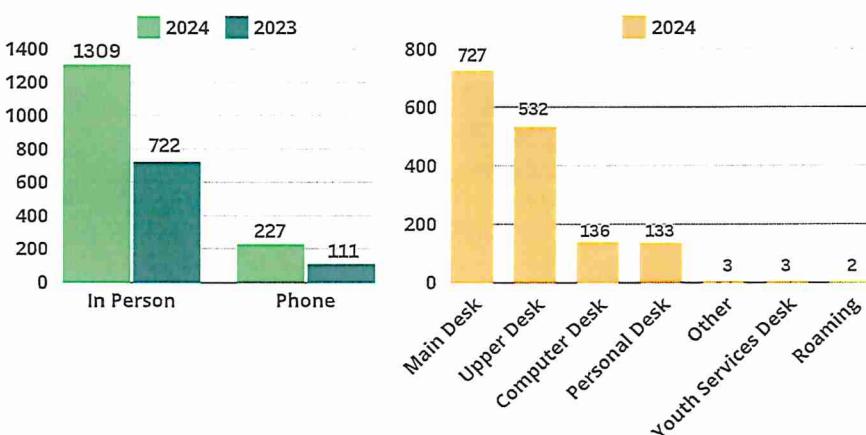
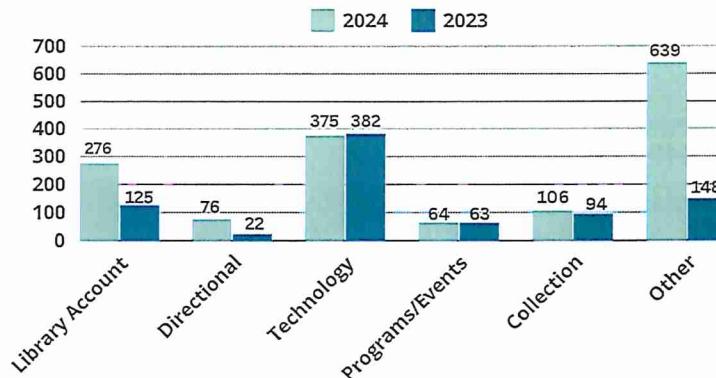
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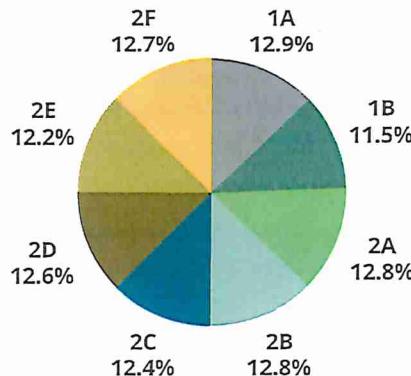
REFERENCE HELP

Gimlet statistics recorded during the month of September. The total number of recorded questions for September '23 is 834 and the total for September '24 is 1,536.



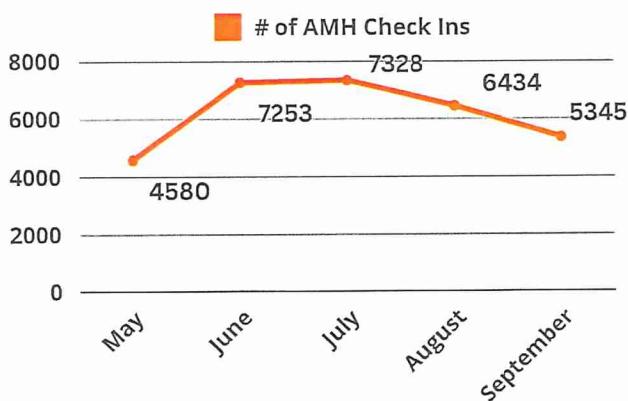
STUDY ROOM RESERVATIONS

Reservations made for all 8 study rooms for the month of September. On average, each room had 117 reservations for the month and about 5 reservations a day.



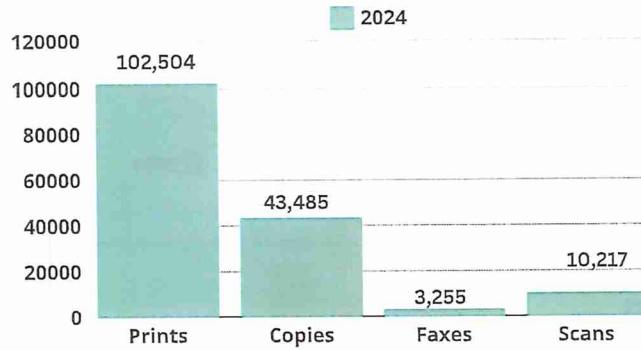
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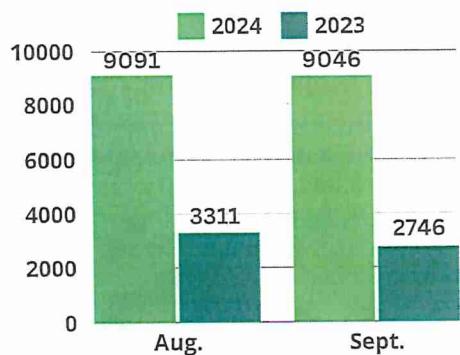
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WEBSITE VISITS

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Youth

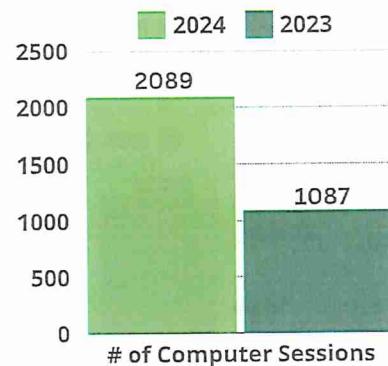
1. Toddler Storytime - 66 attendees
2. Preschool Storytime - 65 attendees

Tweens

1. Lunch Outreach - About 50 attendees
2. Tween Movie Night: The Book of Life - 21 attendees

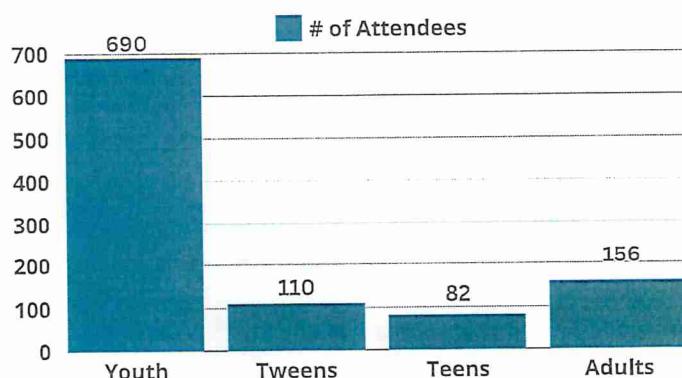
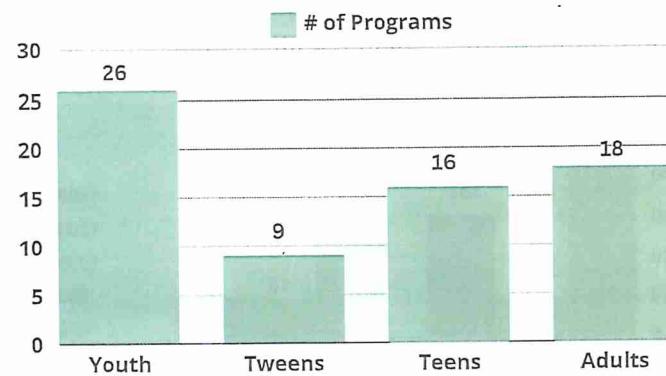
COMPUTER SESSIONS

Computer log ins for September '24 and September '23. This is a 92% increase compared to last year.



CLASSES OFFERED & ATTENDANCE

The number of classes offered per age group and the number of attendees.



Top 2 attended in-person (at the Library) programs from each age group:

Teens (2 and 3 tied for second place)

1. Math Tutoring (2 Math Tutoring programs tied for this position) - 9 attendees
2. Teen Tuesday: Clay Works - 8 attendees
3. Math Tutoring - 8 attendees

Adults

1. Painting with Natural Pigment Workshop - 20 attendees
2. Women Who Read Book Club - 17 attendees

Flash Mob Poetry Project

This is a community project with multiple goals.

We would like to engage the community to embrace the joys of poetry in daily life.

The hope is to bring brief encounters to everyday places and share the positive, hopeful effects poetry can bring as a surprise during an otherwise ordinary experience

like sitting in a waiting room,
having a coffee or
just hanging out with friends at the bookstore.

We would also like to introduce our citizens to new literary, poetic voices from our community and support and encourage folks to visit our new library.

Hopefully, a win-win opportunity.

Please join our project! We hope to begin during the November / December holiday season with impromptu visits bringing the joys of poetry as a gift to all.

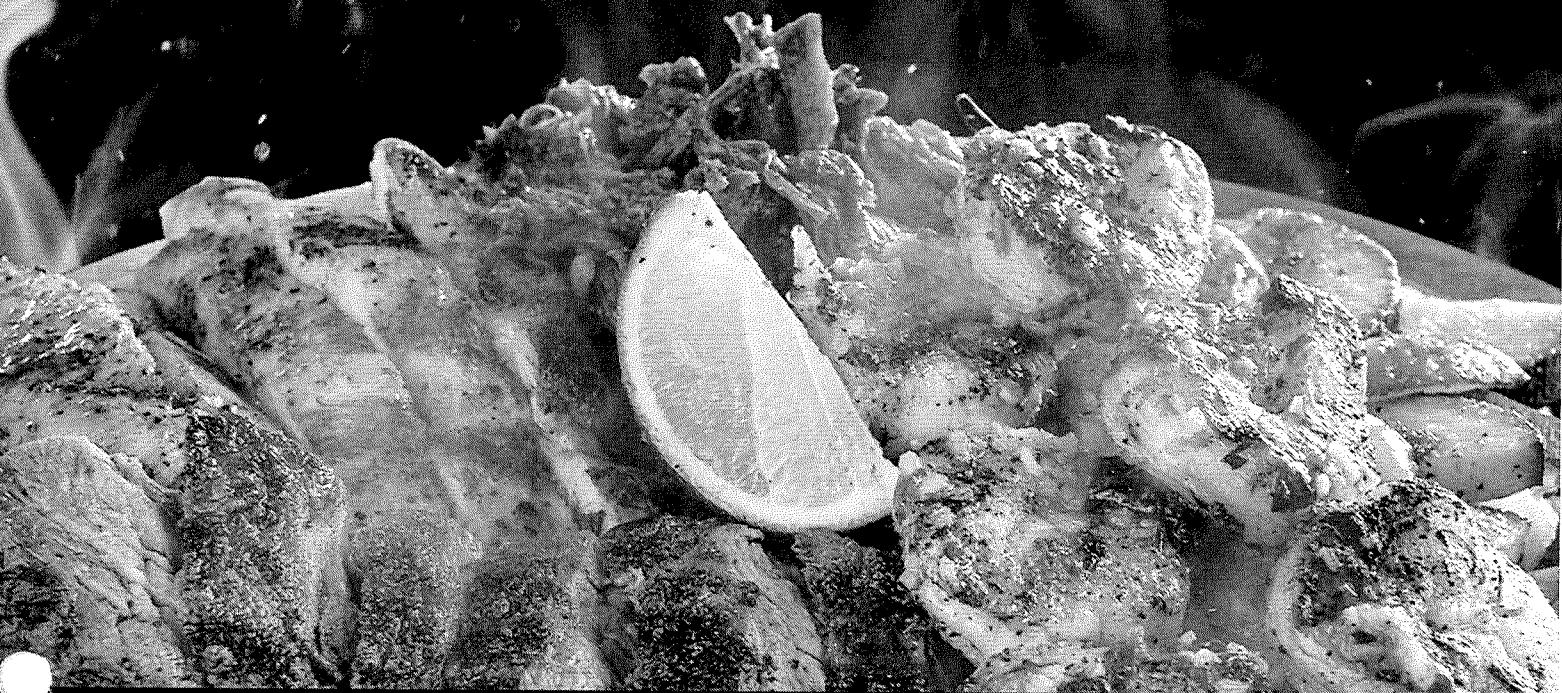
For further information or questions contact me:

Dr. Deborah Cawthon

dr.dcawthon@mac.com

reference: Flash Mob Poetry Project

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