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**MINUTES  
PLANNING AND ZONING COMMISSION  
Meeting of September 19, 2017**

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*The Planning and Zoning Commission of the City of Cedar Hill, Texas met on TUESDAY, September 19, 2017 at 6:00 p.m. in the T. W. "Turk" Cannady/Cedar Hill Room, 285 Uptown Blvd, Bldg. 100, Cedar Hill, TX.*

*Planning & Zoning Commissioners present: Chairman Chad McCurdy, Vice-Chairman Theresa Brooks, Commissioners: Bill Strother, Michael Lewis, Michael Deeds, Lisa Thierry and Timothy Hamilton.*

*City Staff members present: LaShondra Stringfellow, Director of Planning; Dana Woods, Planner; Sharon Davis, Executive Secretary of Planning; and Ron MacFarlane, City Attorney.*

**I. Call the Meeting to Order**

Chairman McCurdy called the meeting to order at 6:00 p.m. declaring it an open meeting in which a quorum was present and the meeting notice was duly posted.

**II. Approve the minutes of the August 22, 2017 regular meeting**

A motion was made by Commissioner Deeds and seconded by Commissioner Strother to approve the minutes of the August 22, 2017 regular meeting. The vote was as follows:

Ayes: 6 – Chairman McCurdy, Commissioners Strother, Hamilton, Deeds, Thierry and Lewis

Nays: 0

Chairman McCurdy declared the motion carried.

**III. Citizens Forum**

No one spoke

**IV. Consider and take action on regular meeting dates for 2018**

Ms. LaShondra Stringfellow discussed potential 2018 meeting dates with the Commissioners. Ms. Stringfellow stated that the Commission's regular meeting dates are on the first and third Tuesday of each month. However, there were two dates – January 2<sup>nd</sup> and July 3<sup>rd</sup> – that were next to holidays. Ms. Stringfellow asked the Commission if they wanted to change January 2<sup>nd</sup> and July 3<sup>rd</sup> due to the proximity of holidays. Chairman McCurdy indicated that the Commission did not have to meet on those dates unless there were objections. There was also a consensus to not meet on October 2<sup>nd</sup> due to National Night Out.

A motion was made by Commissioner Deeds and seconded by Commissioner Strother to approve the regular meeting dates for 2018 with the changes noted. The vote was as follows:

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Ayes: 6 – Chairman McCurdy, Commissioners Strother, Hamilton, Deeds, Lewis and  
Thierry

Nays: 0

Chairman McCurdy declared the motion carried.

**V. Staff Reports**

1. Recent Submittals

Ms. Stringfellow informed the Commission on the recent submittals to the Planning Department.

2. Future Meetings

Ms. Stringfellow informed the Commission on upcoming meeting dates.

Vice-Chairman Brooks arrived at 6:18.

**VI. Convene into Closed Session**

Chairman McCurdy read the item and the Commissioners, staff and city attorney convened into closed session in the Executive Briefing Room.

**VII. Reconvene into Open Session and consider any action(s) to be taken as a result of the Closed Session**

There was no action to be taken.

**VIII. Adjourn**

A motion was made by Commissioner Hamilton, followed by a second for adjournment by Commissioner Deeds. The meeting adjourned at 7:03 pm.



Chad McCurdy  
Chairman



Sharon Davis  
Executive Secretary