

**MEETING OF THE
ZULA B. WYLIE PUBLIC LIBRARY BOARD
MINUTES
January 24, 2019**

The Zula B. Wylie Public Library Board met Thursday, January 24, 2019, at 7:00 p.m. in the meeting room at the Zula B. Wylie Public Library, 225 Cedar Street, Cedar Hill, Texas.

Library Board Members Present: President Christine Benson, Dennis Brock, Lee Ruth Bryant, Elaine Cook, Traphene Hickman, Jackie Moore, Mary Sadousky, and ex-officio members Lisa Cirvosky, Jannette Mehl, Kenneth Prettol.

Library Board Members Absent: Latasha Cummings and Mary White.

Library Staff Present: Manager of Library Services Aranda Bell and Library Operations Coordinator Theresa Brooks

I. Call the meeting to order.

The meeting was called to order by Board President Christine Benson at 7:00 p.m.

II. Approve minutes from November 15, 2018 meeting.

Jackie Moore moved to accept the minutes with a second by Elaine Cook. All approved the motion.

III. Citizen's Forum.

No one spoke at this time.

IV. Bond Update

V. Status Report on Library Operations.

- **Review of Programs and Statistics for November and December 2018**

Ms. Bell gave an overview of all the programs, classes and events that the library produced in November and December of 2018. She commented on how the

rainy weather affected the attendance of Holiday on the Hill but everyone who attended had a great time. Ms. Bell also stated that it appeared that the annual Noon Year's Eve for children was very popular with senior's wanting to have something for their age next year.

- **Upcoming Programs**

Ms. Bell then announced the upcoming events and programs. The library is excited about the MLK Celebration and Peace March and expect a large crowd. She also discussed the library's participation in the upcoming Party in the Park at Calf Pasture Park.

- **Library Staffing**

Ms. Bell announced that the Part Time Librarian position has been posted again.

- **Building Issues**

The Board was informed that staff is obtaining information about the installation of security cameras. Staff is also continuing to monitor the leaks in the roof during hard rainstorms.

VI. Discuss Library Policy Reviews

- **Tex-Share Card**

The Board briefly discussed the existing policy for issuing Tex-Share cards and the proposed changes. The consensus was to approve the change to allow 16-year-old patrons with ID to be issued a Tex-Share card and to allow the cards to be valid for one year from the date it was issued.

Elaine Cook made a motion to approve the changes as requested to the Tex-share card policy, second by Jackie Moore. Motion was approved by all.

- **Service Animals**

Ms. Brooks discussed the current policy as stated in the Library Policy and staff's understanding of the procedures to deal with animals in the library. After a short discussion, the Board requested that staff find out if there are city wide policies

regarding service animals. Ms. Bell stated that staff would research the policy further and come back to the Board.

- **Study Room**

The Board requested changes in the wording from “may only be made a month in advance” to “may be made no more than a month in advance.” They also requested the wording “If the user of the study room does not relinquish the room at the request of staff, the user may be denied use of the study room in the future”.

Elaine Cooke made a motion to approve the study room policy change with the corrected verbiage, second by Christine Benson. Motion was approved by all.

VII. Library Friends Report

Elaine Cook, President of the Friends of the Library, briefed the Board on the financial status of the Friends. Ms. Cook then discussed the upcoming plans for future programs and event.

VIII. Adjourn.

Traphene Hickman moved to adjourn at 8:53 pm, second by Mary Sadousky. Motion was approved by all.

Respectfully submitted,

Theresa Brooks, Library Operations Coordinator

Christine Benson, Library Board President

ZULA B. WYLIE PUBLIC LIBRARY 2018-2019 BOARD ATTENDANCE

Member		JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
	Term Expires												
Benson, Christine	2020	P	P	P	P	P	P	-	P				
Brock, Dennis	2019	A	P	A	P	P	P	-	P				
Bryant, Lee Ruth	2019	P	P	P	P	P	A	-	P				
Cook, Elaine	2019	P	P	P	P	P	P	-	P				
Cummings, Latasha	2020	P	A	P	A	P	P	-	A				
Hickman, Traphene	2020	P	P	A	P	P	P	-	P				
Moore, Jackie	2020	P	P	P	P	P	P	-	P				
Sadousky, Mary	2019	P	P	P	P	A	P	-	P				
White, Mary	2020	P	A	A	P	A	P	-	A				
Cerovsky, Lisa (ex officio)	2019	P	P	P	A	P	P	-	P				
Mehl, Janette (ex officio)	2019	P	P	P	A	P	P	-	P				
Prettol, Kenneth (ex officio)	2019	P	P	P	A	P	A	-	P				