

**CEDAR HILL PARKS AND RECREATION BOARD
WEDNESDAY SEPTEMBER 19, 2018
MINUTES**

The Cedar Hill Parks and Recreation Board met September 19, 2018 at 7:00 p.m. at the Cedar Hill Government Center, 4th Floor, Admin Boardroom, 285 Uptown Blvd. Bldg. 100, Cedar Hill, Texas.

Park Board Members Present: Rick Cook, Chairman; Dustin Ledbetter, Vice Chairman; Clara McGinnis; Rose Mercer; Antoine Scott; L. Michelle Terrell; Marilyn Little; Neil Bolton, ex-officio.

Absent: Kiphani Allen; David Robertson.

City Staff Present: William Ford, Parks and Recreation Director; Shawn Ray, Parks Superintendent; Carolyn Skeels, Recreation Superintendent; Olivia Wright, Executive Secretary; Valerie Rolark, Senior Center Coordinator; Joseph Still, Senior Center Assistant.

- I. Call the Meeting to Order.**
Rick Cook called the meeting to order at 7:02 pm.
- II. Consider Approval of the August 15, 2018 Minutes.**
Rose Mercer made a motion to approve the amended minutes. L. Michelle Terrell seconded the motion and the motion carried unanimously.
- III. Citizens Forum.**
No Citizens present.
- IV. Officer Elections.**
Dustin Ledbetter made a motion to nominate Rick Cook as Chair of the Parks and Recreation Board. Rick Cook was voted Chair by a vote of 7-0.
Rose Mercer made a motion to nominate Dustin Ledbetter as the Vice-Chair of the Parks and Recreation Board. Dustin Ledbetter was voted Vice-Chair by a vote of 7-0.
- V. Review National Fitness Campaign – Fitness Court Grant discussion.**
William Ford presented information about the National Fitness Campaign grant for fall winter 2019.
- VI. Parks Master Plan Update presentation.**
Dennis Sims presented to the Board the Parks Master Plan Update.
- VII. Senior Center Fees presentation.**
Valerie Rolark and Joseph Still presented to the Board the Senior Center Fees presentation. Marilyn Little made a motion to approve Senior Center fees as presented, with increases to Non-Resident Senior Center Fees. Michelle Terrell seconded the motion and the motion carried unanimously.

VIII. Bond Projects Update discussion.

Shawn Ray gave an update on Park Bond Projects.

IX. Staff reports related to Parks and Recreation programs, events and projects.**PARKS staff report:****CIP Projects-**

- FM 1382 Trail Phase I & II (<http://cedarhilltx.com/2352/FM-1382-Hike-and-Bike-Trail>)
 - Phase I- TXDOT is still managing project and waiting on contractor to mobilize
 - Phase II is on schedule
 - Bridge is installed, concrete pours should start in mid-October (weather permitting)
- Anticipate starting S Clark Rd Trail design in October.

Bond Related Items- (<https://www.cedarhilltx.com/2311/2017-Bond-Program>)

- Staff will brief council on September 25th, 2018.

Operations and Maintenance-

- Staff is working to get caught up on mowing and ornamental bed maintenance after recent rains.
- Staff will be working with Pacheco Koch to standardize trail signage for Mansfield Road Trail, Lake Ridge Parkway Trail, F.M. 1382 Trail as well as future trail development based on design standards established for Red Oak Creek Trail
- Preparing for Country Day on the Hill.

RECREATION staff report:**August Ongoing events and projects:****Athletic Monthly Report:****Association Leagues & Tournaments**

- Cedar Hill Baseball Association taking Fall league registration
- Cedar Hill Girls Softball Association taking Fall league registration
- Cedar Hill Soccer Association taking Fall league registration

Rentals-Tournaments, practices, games by Facility

- Lester Lorch Nature Preserve Tournaments – 242 participants
- Lester Lorch Nature Preserve Disc Golf League – 27 participants

- Valley Ridge Park Meet – 1 CHISD High School Cross Country Meet
- Valley Ridge Porter Field Games – 8 games
- Valley Ridge Football Field High School Camp – 1 camp for 4 days
- Valley Ridge Football Field Games – 17 games
- Virginia Weaver Softball Complex Practice – 5 practices

Programs-Participants

- Fall Adult Softball League – 15 teams
- Fit 4 Mom – 168 participants
- Youth Tennis Lessons – 8 participants

Other Athletics news

- Nothing new to report.

Aquatics Monthly Report:

Rentals with # of attendees

- 1 pool rental with 100 attendees

Programs with # of participants

- Aqua Zumba – 21 participants

Pool Admissions (Daycare, senior, lap, open)

- Lap Swim – 22 admissions
- Senior Swim – 35 admissions
- Open Swim – 562 admissions

Event Attendance (Paws, Sunday Funday, Red White & Pool)

- Paws in the Pool (Partnership with Tri-City Animal Shelter) – 74 registered dogs

Other Aquatics news:

- Another great summer comes to an end.
- Staff did an awesome job.
- No major incidents at the pool.

Rec Center Monthly Report:

Programs Monthly

- | | |
|----------------|-----|
| • Participants | 246 |
| • Drop-ins | 129 |
| • Total | 375 |

Rentals Monthly:

- | | |
|--------------------|----|
| • External Rentals | 18 |
| • Internal Rentals | 2 |
| • Totals | 20 |

Memberships Monthly:

- 1 month 158
- 3 month 131
- Annual 57
- Day Pass 706
- Silver Sneakers 11
- Total 1,063
- **Monthly total Scan Count 7,774**

Other Rec Center news

- Starting a mentoring Program in co junction with CHAT, School District, Police, Library, etc.
- LED light Project completed check out Parking lot.
- Bollards at front removed and concrete fixed waiting to paint once all is cured.
- Interviews in process.

Special Events Monthly Report:

Special Event attendance

- No events in August

Sponsorships secured

- N/A

Other Special Event news

- Gearing up for fall events!
 - Creative Arts Festival – Sept 15th
 - Scare on the Square – Oct 31st
- Assisted with Senior Info Expo August 21st
- Finalizing process for new sponsor package – signed contract; scheduling site visits

Senior Center Monthly Report:

Shuttle Rides

- Number of Bus riders 307

Trips taken

- Number of Trips 34

Programs monthly

- Number of Programs 26
- Program Attendance 2,232

Other Senior Center news

- First Friday Dance had 14
- North Texas Food Bank 5
- Food Pantry Express and Creekside Church 10

- Working on sponsor package with United Health Care

Upcoming Events:

- National Senior Center Month Building Momentum Celebrating 50 years and Community Picnic Sponsored by United Health Care Saturday, September 22nd, 10:00am-2:30pm.
- Food Pantry Express 3rd Saturday of each month.
- North Texas Food Bank Pan Program 3rd Wednesday of each month.
- Country Day on the Hill October 13, 9am-6pm
- Scare on the Square October 31, 6-8pm
- Holiday on the Hill December 6, 6-8pm

Bond projects:

Pool project -finalizing executive summary waiting for feedback from Administration.
Senior Center Project-working on final design concept; working on a survey of property and abatement check on Paint in the building.

X. Adjourn

Rose Mercer made a motion to adjourn. Dustin Ledbetter seconded the motion, and the motion carried unanimously. The meeting adjourned at 8:35 pm.

 14 Jan 2019

Rick Cook, Chairman



Olivia Wright, Executive Secretary