

MINUTES
Historic Downtown Advisory Board
Meeting Minutes of February 4, 2019

The Historic Downtown Advisory Board of the City of Cedar Hill, Texas, met Monday, February 4, 2019, at 6:00 pm. In the Executive Briefing Room of the Cedar Hill Government Center, 285 Uptown Blvd., Cedar Hill, Texas.

The following members were present: Al Armistead, Albert Mack, Randy Moon, Norman Patten, Kenna Prior, Gary Reed, Charlie Thompson, and Hannah Tyler. Alice Atchison was absent. The following City staff members were present: Russell Read, Director of Customer & Visitor Experience, Patty Bushart, Tourism Marketing Manager, and Lauren McCarty, Customer & Visitor Experience Coordinator. Board was joined by Strategic Planning Facilitator Steve Hendon and Lakes Development Project Manager Steve Owen.

I. Call the Meeting to order.

Chairman Gary Reed called the meeting to order at 6:05 pm declaring it an open meeting with notice of the meeting duly posted and a quorum present.

II. Approve the Minutes of the October 22, 2018 Regular Meeting, the November 12, 2018 Special Called Meeting, and the December 10, 2018 Special Called Meeting.

Al Armistead made a motion, seconded by Albert Mack, to approve the minutes of the October 22, 2018 Regular Meeting, the November 12, 2018 Special Called Meeting, and the December 10, 2018 Special Called Meeting. The motion was approved unanimously.

III. Review Strategic Planning Executive Summary.

The board engaged in three strategic planning workshops with facilitator Steve Hendon, of Practice to Business. Mr. Hendon provided the board an executive summary and reviewed with them the planning process and subsequent outcomes.

The goal of strategic planning was to formulate an actionable plan the board felt confident in pursuing. Through active participation in the planning process, the board identified and defined three areas of focus: Communication, Advocacy, and Municipal Projects, along with the goals and pathways associated with each.

Chairman Reed thanked Mr. Hendon for his time, expertise, and guidance through the planning process. Mr. Reed requested staff send the board the compiled information from the workshops.

IV. Review and Consider relocation of residential structure at 304 S. Board St. to property located at 324 S. Main St., requested by Scott James.

The discussion of this item was pulled from the agenda.