

**MINUTES
Main Street Board
Meeting of September 30th, 2002**

The Main Street Development and Preservation Board of the City of Cedar Hill, Texas met on Monday, September 30th, 2002 at 6:00 p.m. Chamber of Commerce Conference Room, Cedar Hill, Texas.

Present: Chair Steve Phillips, members Chris Parvin, Norman Patten, Kenna Prior, Sheri Borth, Phyllis Stewart and Bill Watkins, Also Dennis Brock and Danielle Wedgeworth.

Absent: Brandon Scott

I. Call the meeting to order.

Chair Phillips called the meeting to order at 6:10 pm, declaring it an open meeting; with a quorum present and the meeting notice was duly posted.

II. Approve the minutes of the September 9th, 2002 Regular Meeting

A motion to approve the minutes from the September 9th, 2002 meeting was made by Phyllis Stewart and seconded by Bill Watkins. The motion was approved by all.

III. Staff Reports from Main Street Manager Valerie Gibson.

Valerie thanked everyone for making her first year in Cedar Hill enjoyable. She also asked if the board would be able to hold a special meeting later in the week to address some items that were omitted from the current agenda. The meeting was scheduled for Friday morning at 7:30am.

Chair Phillips reported that he met with the developer of the proposed Multi-family project in the Uptown District. They have requested that they be placed on the October regular agenda. There was also some discussion about the merits of a multi-family project in Uptown.

IV. Committee reports from Main Street sub-committee chairs.

Kenna Prior reported that the Promotions committee had met to choose a promotional item for a giveaway at Country Day.

Norman Patten reported that the Design committee would be making a recommendation for Pioneer Park bench designs at the next regular meeting.

V. Financial Reports on Brick Sales.

Valerie reported that Main Street would have a booth at Country Day to sell bricks and would also be selling them at Old Settler's Reunion. It was mentioned that the lights would need to be turned off for a slide presentation, and also that the park needs to be weeded.

VI. Review plans for monument sign for Mack's on the Hill

Drawings of the proposed sign were included in the boards meeting package. The applicant did not request any variances and all the materials and design appeared appropriate.

A motion to approve the proposed sign was made by Kenna Prior and seconded by Sheri Borth. The motion was approved by all.

VII. Remove from table and consider Lease Subsidy grant application for Mack's on the Hill

The application for lease subsidy was discussed.

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A motion to approve the grant was made by Phyllis Stewart and seconded by Chris Parvin. The motion was approved by all.

VIII. Consider Beautification grant application from Stacia's School of Dance

The design committee had reviewed and recommended approval of the grant. It would include extending the awning to the edge of the sidewalk and replacing rotten wood.

A motion to approve the grant was made by Chris Parvin and seconded by Kenna Prior. The motion was approved by all.

IX. Discussion of Country Day activities.

Valerie wanted to finalize the volunteers for the Main Street booth at Country Day on the Hill.

X. Consider approval of bench designs for Pioneer Park

A motion to table this item for further review was made by Norman Patten and seconded by Phyllis Stewart. The motion was approved by all.

XI. Consider approval of advertisement in the Country Day newspaper insert

Valerie proposed that Main Street advertise the bricks booth with an ad in the paper. The ad would be ¼ page in color for \$190.

A motion to approve the ad was made by Chris Parvin and seconded by Sheri Borth. The motion was approved by all.

XII. Discussion of 2002-2003 Work Plan.

There was some discussion of the work plan. It was proposed that the Northwood Students be asked to make their presentation for the council in front of the Main Street board. They will be placed on the next regular agenda.

XIII. Adjourn

A motion to adjourn was made by Sheri Borth and seconded by Chris Parvin. The motion was approved by all and the meeting adjourned at 7:40pm

ATTEST:

Minutes Approved on October 28, 2002

Valerie Gibson, Main Street Manager

Chairman Steve Phillips