

**MINUTES**  
**Main Street Board**  
**Meeting of December 1st, 2003**

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*The Main Street Development and Preservation Board of the City of Cedar Hill, Texas met on Monday December 1st, 2003 at 6:00p.m. in the City Hall Conference Room*

*Present: Chair Steve Phillips, Vice Chair Chris Parvin, members Sheri Borth, Norman Patten, Randall Stewart, Betsy Simmacher, Lyle Rowley, Bill Watkins, and Ex-Officio Amanda Hall*

*Absent. Donna Martinez*

**I. Call the meeting to order**

Vice Chairman Parvin called the meeting to order at 6:10pm declaring it an open meeting with notice of the meeting duly posted and a quorum present. Chairman Phillips arrived began presiding over the meeting

**II. Approval of minutes from the October 27th, 2003 regular meeting.**

A motion to approve the minutes from the October 27th, 2003 meeting was made by Sheri Borth and seconded by Chris Parvin. The motion was approved by all.

**III. Staff Reports from Main Street Manager Valerie Gibson**

Valerie noted that the next regular meeting is scheduled for January 26<sup>th</sup>. She also reported that the holiday banners were installed.

Chairman Phillips reported that the parking lot had been poured for the new structure located at 105 Main Street and that the Bray House is nearing commencement. He also reported that Greg Patton is becoming more amenable to the redevelopment of his property on Texas Street. Ronnie's Catfish has gone out of business and has vacated the property. It is now for sale.

Chris Parvin reported that he has reviewed the property development agreement for the church lot on Cedar Street. It is still being reviewed by all parties.

**IV. Reports from Main Street Subcommittees**

There were no reports.

**V. Discussion of annual Holiday on the Hill**

Valerie requested that the board members take shifts to monitor the Bounce House during the 2 hour event. Various board members agreed to take 30 minute shifts.

All plans are in place and the event is expected to be successful. The total cost for the event is approximately \$2,300.

**VI. Workshop concerning projects related to recent Bond Election.**

See attached memo and map addressed to Assistant City Manager Greg Porter.

A motion to approve the downtown improvement plan was made by Chris Parvin and seconded by Lyle Rowley

**X. Adjourn**

A motion to adjourn was made by Lyle Rowley and seconded by Randall Stewart. The motion was approved by all and the meeting adjourned at 8:40pm.

ATTEST:

*Minutes Approved on Feb. 23, 2004*

Valerie Gibson, Main Street Manager

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Chairman Steve Phillips