

**MINUTES**  
**Main Street Board**  
**Meeting of February 28, 2005**

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*The Main Street Development and Preservation Board of the City of Cedar Hill, Texas met on Monday February 28, 2005 at 6:00p.m. in the City Hall Conference Room.*

*The following members were present: Chair Steve Phillips, Norman Patten, Bill Watkins, Jerry Fulwiler, Sheri Borth. The following City Staff members were present Melissa Valadez, Management Analysis, Patty Bushart Neighborhood Services/Main Street Coordinator and Rod Tyler, City Planning Director.*

*Absent: Lois Cannaday, Amanda Hall, Randall Stewart*

**I. Call the meeting to order.**

Chairman Phillips called the meeting to order at 6:35 pm declaring it an open meeting with notice of the meeting duly posted and a quorum present.

The Board deviated from the agenda and considered item number VI.

**VI. Update on securing a Civil Engineer designer of the downtown Streetscape enhancement from Art Stone.**

Mr. Stone presented revised timeline for the Streetscape enhancements to reflect accelerated completion date of October 1, 2005 versus previous date of November 1. Contingency plan for non-completion of work under new timeline would include halting work one week prior to Country Day on the Hill (October 7-8, 2005), picking up as best possible, with resumption after event tear down.

Two engineering proposals were submitted from;

- 1) Kimley-Horn and Associates, Inc. and
- 2) Brockette • Davis • Drake, Inc. Consulting Engineers.

Both proposals were reviewed by the Board and a recommendation was made by Mr. Stone to retain Brockette • Davis • Drake, Inc. Board directed Mr. Stone to initiate RFP.

It was requested that future Board correspondence or updates be reported to Ms. Bushart for dissemination.

**II. Reports from Chairman Steve Phillips.**

Chairman Phillips had no reports to make to the Board.

**III. Review and Consider a Site Plan for a Professional Office Building at 320 W. Beltline Road (Vangala Addition/DKSC Properties Addition, Lot 1, Block A).**