

**MINUTES**  
**Main Street Board**  
**Meeting Minutes of September 25, 2017**

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*The Main Street Development and Preservation Board of the City of Cedar Hill, Texas, met Monday, September 25, 2017, at 6:00 pm. in the 4<sup>th</sup> Floor Conference Room of the Cedar Hill Government Center, 285 Uptown Blvd., Cedar Hill, Texas.*

*The following members were present: Alice Atchison, Albert Mack, Randy Moon, Norman Patten, Gary Reed and Charlie Thompson. Gordon Penelton was absent. Al Armistead was absent with prior notice. The following City Staff members were present: Dana Woods, City Planner, LaShondra Stringfellow, Director of Planning, Russell Read, Director of Customer and Visitor Experience and Lauren McCarty, Tourism Assistant. Board was joined by guest Gary Dagley.*

**I. Call the Meeting to order.**

Chairman Gary Reed called the meeting to order at 6:05 pm declaring it an open meeting with notice of the meeting duly posted and a quorum present.

**II. Approve the Minutes of the August 28, 2017 Regular Meeting.**

Randy Moon made a motion, seconded by Albert Mack, to approve the minutes of the August 28, 2017 meeting. The motion was approved by unanimous vote.

**III. Review and Consider a site plan to convert an existing residential property to mixed use, on .183 acres located on the southwest corner of the intersection of W. Belt Line and Ramsey Street with an approximate address being 102 Ramsey Street, requested by Gary Dagley.**

Board received the Planning department report for Case No. 17-26 from Dana Woods, followed by an overview of the site plan and proposed parking rework from applicant Gary Dagley. It was noted that with the addition of the proposed tandem parking, the site would meet all requirements for a mixed-use property.

Upon review and consideration of the item, Randy Moon made a motion, seconded by Alice Atchison, to forward a recommendation of this site plan to the Planning and Zoning Commission. The motion was approved by unanimous vote.

**IV. Consider and Take Action on advocating for amendments to the parking regulations for the Old Town District.**

Board received a presentation by Planning Director, LaShondra Stringfellow, explaining the current on-site parking regulations and advocating for amendments to the current regulations in order to preserve the character of the Old Town District. The board was shown several alternative parking options for consideration and was asked whether or not they would support, as a board, amending the current parking regulation and, eventually, selecting a parking alternative for recommendation to City Council.

After consideration, Ms. Stringfellow was asked to express the board's affirmative advocacy for a parking regulation amendment to City Council for the Old Town District. The Board requested more information on parking options. Chairman Gary Reed suggested, with unanimous consent, to include further discussion of the topic on next month's agenda.

**V. Review proposed streetscape enhancement renderings.**

Chairman Gary Reed prosed to keep landscaping going as an item of interest.

**VI. Elect officers.**

Alice Atchison made a motion, seconded by Norman Patten, to retain Gary Reed and Albert Mack as Chairman and Vice Chairman. The motion was approved by unanimous vote.

**VII. Reports from Main Street Staff.**

- Board attendance requested at the September 26, 2017, City Council meeting
- Hotel Conference Center Master Development Agreement is on for approval at the September 26, 2017, City Council meeting
- Cedar Hill Creative Arts Festival was held September 23, 2017
- Cinema on the Square is every Friday November 3 through December 1, 2017
- First marina study meeting was September 25, 2017

**VIII. New Business.**

EDC Properties

- Informed the board that the Fire Department is currently using the space for training and will continue until development of the property begins
- Discussed the possibility of leasing the space to create interest in the property until development begins

**IX. Review action items.**

- 1) Invite Planning back next month for further Old Town parking alternatives discussion.
- 2) Landscaping discussion to be moved to next month.

**X. Adjourn.**

Chairman Reed adjourned the meeting at 7:32 p.m.

ATTEST:

Minutes Approved on October 23, 2017

Lauren McCarty,  
Tourism Assistant

Gary Reed,  
Main Street Board Chair