

MINUTES
Historic Downtown Advisory Board
Special Called Meeting Minutes of December 16, 2019

The Historic Downtown Advisory Board of the City of Cedar Hill, Texas, met Monday, December 16, 2019, at 6:00 pm. In the Administration Conference Room of the Cedar Hill Government Center, 285 Uptown Blvd., Cedar Hill, Texas.

The following members were present: Al Armistead, Matthew Chappel, Christopher Haley, Albert Mack, Norman Patten, Kenna Prior, Chelsey Randel and Hannah Tyler. Randy Moon was absent with prior notice. The following City staff members were present: Russell Read, Director of Customer and Visitor Experience and Michelle Hernandez, CVE Coordinator.

I. Call the Meeting to order.

Chairperson Hannah Tyler called the meeting to order at 6:00 pm declaring it an open meeting with notice of the meeting duly posted and a quorum present.

II. Citizens' Forum

No citizens were in attendance.

III. Approve the minutes of the October 28, 2019 Regular Meeting

A motion was made by Norman Patten, seconded by Al Armistead, to approve the minutes of the October 28, 2019 Regular Meeting. The motion was approved unanimously.

IV. Historic Downtown Advisory Board year in review

Staff updated the board on the past accomplishments for the year 2019. Below are the highlights discussed:

- Completed facilitated strategic plan identifying focus areas that included communication, advocacy and municipal projects
- Supported and assisted the Cedar Hill Chamber in presentation of Taste of Cedar Hill and Business Expo in Historic Downtown
- Participated in meetings and workshops for the Complete Streets project and parking study
- Reviewed seven development projects in Historic Downtown
- Board members played a strategic role in early Planapalooza™ workshops and exercises

V. Receive Planapalooza™ Update

Staff reported that the consultants were impressed with participation from residents of Cedar Hill and the feedback that participants provided. Furthermore, the consultants noted the extensive involvement the Planning Department played in the event.

Consultants indicated that they propose to write the plan according to the focus of the community's shared experiences and the document chapters would be as follows:

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