

**NOTICE OF MEETING  
CEDAR HILL PARKS AND RECREATION BOARD MEETING  
WEDNESDAY, APRIL 15, 2020  
7:00 P.M.**

**MINUTES**

**SUPPLEMENTAL NOTICE OF MEETING BY TELEPHONE CONFERENCE**

In accordance with an Order of the Office of the Governor issued on March 16, 2020, the Park & Recreation Board for the City of Cedar Hill, Texas will conduct a Meeting by telephone conference at Wednesday, April 15, 2020 @ 7:00 pm in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") in an effort to slow the spread of the Coronavirus (COVID-19) pandemic. **This is an open meeting conducted by telephone conference. There will be no public access to a physical location.**

**Park Board Members Present:** Rick Cook, Chairman; Dustin Ledbetter, Vice Chairman; Christopher Washington, ex-officio; Kiphani Allen; Neil Bolton; Marilyn Little; Clara McGinnis; Antoine Scott.

**Park Board Members Absent:** David Robertson; L. Michelle Terrell.

**City Staff Present:** William Ford, Parks and Recreation Director; Karen Tenery, Parks & Recreation Executive Secretary; Shawn Ray, Parks Superintendent; Carolyn Skeels, Recreation Superintendent; Shonda Johnson, Recreation Operations Supervisor; Belinda Berg, City Secretary.

**Others Present:** Larry Kennard, Anette Hernandez, Rodney Thornton.

- I. **Call the Meeting to Order:**  
Rick Cook, Park & Recreation Board Chairman; called the meeting to order at 7:01pm.
- II. **Citizens Forum:** No Citizens present.
- III. **Review minutes from Park Board Meeting held on November 20, 2019.**  
Neil Bolton made the first motion to approve minutes and Marilyn Little seconded the motion and the motion carried unanimously.
- IV. **Review minutes from joint Park Board & CDC Board Meeting held on January 16, 2020.**  
Minutes tabled, will review again at next scheduled meeting.
- V. **Receive Annual Basketball, Baseball & Soccer Reports from Cedar Hill All Sports Association.**

- VI. **Consider Approval of Basketball Facility Use Agreement Renewals with Cedar Hill Parks & Recreation All Sports Association.** Clara McGinnis made the first motion to approve Basketball Facility Use Agreement Renewals and Neil Bolton seconded the motion and the motion carried unanimously.
- VII. **Consider Approval of Baseball Facility Use Agreement Renewals with Cedar Hill Parks & Recreation All Sports Association.** Marilyn Little made the first motion to approve Baseball Facility Use Agreement Renewals and Dustin Ledbetter seconded the motion and the motion carried unanimously.
- VIII. **Consider Approval of Soccer Facility Use Agreement Renewals with Cedar Hill Parks & Recreation All Sports Association.** Clara McGinnis made the first motion to approve Soccer Facility Use Agreement Renewals and Neil Bolton seconded the motion and the motion carried unanimously.
- IX. **Discussion regarding name of park or park facilities.**  
Board needs to define procedural process, and send an acknowledgement concerning request letter.
- X. **Receive Staff Reports related to Parks and Recreation Programs, Events and Projects.**  
Shawn Ray & Carolyn Skeels gave reports to board on events and status of projects.
- XI. **Adjourn:**  
Rick Cook closed the meeting; adjourned at 7:52 pm.

*Rick Cook 20 May 2020*  
Rick Cook  
Park & Recreation Board Chairman

*Karen Tenery 5.20.2020*  
Karen Tenery  
Executive Secretary,  
Cedar Hill Parks & Recreation