



City of Cedar Hill
285 Uptown Boulevard
Cedar Hill, Texas 75104
972-291-5100
fax 972-291-5250

SUPPLEMENTAL NOTICE OF MEETING BY TELEPHONE CONFERENCE

In accordance with an Order of the Office of the Governor issued on March 16, 2020, the Neighborhood Advisory Board will conduct a meeting by telephone conference at 6pm on Monday, December 14, 2020 in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") in an effort to slow the spread of the Coronavirus (COVID-19) pandemic. This is an open meeting conducted by telephone conference. There will be no public access to a physical location.

To submit public comments, visit cedarhilltx.com/publiccomment. All public comments submitted by 4pm on Monday, December 14, 2020 will be entered into record.

Option for public access to the meeting:

Via Phone: Dial 1-346-248-7799 or toll-free 1-877-853-5247
Meeting ID: 854 3313 1962
Password: 947777

A recording of this meeting will be made available to the public in accordance with the Open Meetings Act upon written request.

This written notice, the meeting agenda and the agenda packet are posted online at www.cedarhilltx.com

**NOTICE OF REGULAR MEETING
NEIGHBORHOOD ADVISORY BOARD
Monday, December 14, 2020
6:00 P.M.**

MISSION STATEMENT: The mission of the City of Cedar Hill is to deliver the highest quality municipal services to our citizens and customers consistent with our community values.

VISION STATEMENT: We envision Cedar Hill as a premier city that retains its distinctive character; where families and businesses flourish in a safe and clean environment.

“Neighborhood Services improves and maintains neighborhood vitality through enhanced communications, facilitation & education.”

AGENDA

- I. Call Meeting to Order.
- II. Citizen’s Forum
- III. Approve the Minutes of the September 14, 2020 Regular Meeting.
- IV. Matching Grant from Cedar Crest
- V. Single Family Rental Registration
- VI. Citizens Leadership Academy
- VII. Reports + Updates from Neighborhood Services staff
- VIII. Review action items.
- IX. Adjourn.

I certify that copies of the above notice of meeting were posted at Cedar Hill Government Center, 285 Uptown Boulevard, Cedar Hill, Texas, on the 10th of December 2020, at 5:00 p.m.



Michelle Ebanks
Neighborhood Services

MINUTES
Neighborhood Advisory Board
Meeting of September 14, 2020

The Neighborhood Advisory Board of the City of Cedar Hill, Texas met on Monday, September 14th at 6:00 pm via tele-conference call.

The following members were present: Elizabeth Guillen, Yalonda Coates, Freda Nelms, Cliff Craven, Reggie Williams, Sabrina Swift, Kierra Byrd and Sherman Roberson, Kim Rimmer and Joyce Prettol. The following City staff was present: Michelle Ebanks, Neighborhood Services.

I. Call meeting to order.

Kim Rimmer called the meeting to order at 6:05 pm declaring it an open meeting with notice of the meeting duly posted and a quorum present.

II. Citizen's Forum

III. Approve the Minutes of the August 10, 2020

Sherman Roberson made a motion, seconded by Elizabeth Guillen, to approve the minutes of the August 10, 2020 Regular Meeting. The motion passed unanimously.

IV. Reports from Committees

- a. Neighborhood Summit – reviewed agenda for September 26 event.
- b. Matching Grant Workshop – updated online application is now live on website with updated 2020 guidebook.
- c. Citizens Leadership Academy – reviewed agenda for Thursday, Sept. 17 at 7:00 pm meeting.

V. Election of Board Officers, Chair and Vice Chair

Sherman Roberson accepted the nomination of Board Chair and Cliff Cravens accepted the nomination of vice chair.

VI. Discuss Matching Grant – The Ridge of Windmill Hill

The Neighborhood Advisory Board reviewed the matching grant reimbursement request from the Ridge of Windmill Hill HOA and voted to forward a recommendation for approval to the City Council in the amount of \$2,500.

VII. Discuss Premier 2020 Neighborhood Awards

The Neighborhood Advisory Board review the three applications received for 2020 awards. The Fountain of Lake Ridge was selected as the 2020 Premier Neighborhood and Cedar Crest was selected as the Runner-up.

VIII. Reports from Neighborhood Services staff

Good Neighbor Day proclamation presentation at Council on Tue., Sept. 22nd at 7 pm. Kim Rimmer will be in attendance to receive.

IX. Review action items

Staff will send board the zoom information for Citizens Leadership Academy update.

X. Adjourn.

A motion to adjourn by Elizabeth Guillen and was seconded by Joyce Prettol. The motion passed unanimously. The meeting was adjourned at 7:41 pm.

ATTEST:

Michelle Ebanks
Neighborhood Services Manager

Kim Rimmer
Neighborhood Advisory Board Chair

Matching Grant Application

Organization Name: **Neighbors Care of Cedar Crest**

Contact Name: **Bertha Middlebrooks**

Contact Phone # **4692227580**

Contact Email: bmiddlebrooks12@gmail.com

Organization Type: **Neighborhood Group**

EIN # 820943817

Name of Bank Texas Trust Credit Union

Type of Project Community Engagement

Requested funds 155.00

Required 10% Cash Match 38.57

Additional 10% Cash Match 25.00

Total Project Cost 218.57

Matching Grant Agreement AGREE

Executive Summary Purchased two-yard signs to communicate with neighborhood about upcoming meetings.

PROJECT Neighbors Care of Cedar Crest purchased two metal 18x24 yard signs to communicate with the Cedar Crest neighborhood meetings. A QR code was also included to direct those who see the sign to the Cedar Crest website.

ENGAGEMENT Currently the Cedar Crest neighborhood is in the process of gathering information about their upcoming entrance wall. This has been a project in the making for the last several years. During monthly meetings residents have an opportunity to hear and have an input on the upcoming project. Cedar Crest will use the yard signs as an advertising tool to engage the community.

MEASUREMENT The expected outcome is to see an increase in participation in monthly meetings. Currently an average of 0-1 of residents outside of the board will call-in.



S. Cedar Hill Rd 1200

STOP

**CEDAR CREST
PID MEETING**
DATE: 2/5 THURSDAY
TIME: 6:00 PM
LOCATION: ZOOM

MORE
INFO
QR
CODE

From: [QuickBooks Payments](#)
To: [Ebanks, Michelle](#)
Subject: Payment confirmation: Invoice 8851 (LONE STAR SIGNS)
Date: Monday, November 16, 2020 6:48:26 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

[Intuit QuickBooks](#)



Payment receipt

[View invoice: 8851](#)

You paid \$193.16

To LONE STAR SIGNS On November 17, 2020

Payment details

Invoice	8851
Invoice Amount	\$193.16
Total	\$193.16

Payment method	Visa
Authorization ID	PH0061939692

Thank you



LONE STAR SIGNS

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2800 E. Commerce Center Place, Tucson, AZ 85706



Matching Grant Volunteer Hours Log Sheet

Neighborhood: _Cedar Crest_____

Description	Hours	Name	Signature
Spearheaded the sign project. Worked with Neighborhood Services to create and order sign. Responsible for placing sign before meeting and removing after meeting once a month for both signs.	1	Bertha Middlebrooks	

Total Hours: 1 _____
Total Hours x Volunteer Rate = Total \$25 _____

**Current volunteer rate is \$25/hour. Documentation of volunteer hours worked is required for grant reporting.