

MINUTES
Historic Downtown Advisory Board
Regular Scheduled Meeting September 28, 2020

The Historic Downtown Advisory Board of the City of Cedar Hill, Texas, met Monday, September 28, 2020, at 6:00 pm via teleconference using Zoom and in the Administration Conference Room of the Cedar Hill Government Center, 285 Uptown Blvd., Cedar Hill, Texas.

The following members were present: Al Armistead, Randy Moon, Norman Patten, Kenna Prior, Hannah Tyler, Christopher Haley, Matthew Chappel. The following City staff members were present: Russell Read, Director of Customer and Visitor Experience, Michelle Hernandez, Destination Marketing Manager, Christy Harris, CVE Coordinator. The following members were absent with prior notice: Britanie Nelson and Chelsey Randel.

I. Call Meeting to Order at 6:08 PM

- Chairman Hannah Tyler called the meeting to order at 6:08 pm, declaring it an open meeting with notice of the meeting duly posted and a quorum present.

II. Citizens' Forum

- No citizens submitted for Citizen's Forum.

III. Approve the Minutes of the August 24, 2020 Regular Scheduled Meeting

- Christopher Haley motioned to approve the August 24, 2020 Regular Called meeting minutes. Kenna Prior seconded the motion. Unanimously approved.

IV. Update on Downtown Complete Streets

- Maria Pena, Sr. Planner, discussed the history of the HDAB Sub Committee's choices for Downtown Complete Streets.
- Planning Department needs the final selection of design choices by October 30, 2020.
- Phase 2 of Complete Streets design is projected to start in November 2020.
- The Budget for Phase 1 and 2 cannot exceed what has been allotted.
- There were two design categories for the sub-committee to choose from: Basic/Traditional and Ornamental/Modern.
- Board recommended budget and warranty information. Maria Pena will provide the budget for Phase 1 and 2 the construction plans for Phase 1, as well as warranty information to HDAB. The traffic map will be provided at the January 2021 board meeting.
- Al Armistead made a motion for a recommendation that all ideas for Phase 1 be prior to October 19th. Kenna Prior seconded the motion. The motion was unanimously approved.

V. Discuss "No Trucks in Downtown"

- Al Armistead submitted a map to demonstrate where to discontinue the passage of oversized trucks through downtown.
- Map will be reviewed during the October 26th meeting.

VI. Discuss Potential Visual Identity Guidelines for Historic Downtown

- Design concepts and branding of Historic Downtown logo was discussed regarding how it should align with the aesthetics of Historic Downtown itself. Board members have agreed to recommend three logos for review and consideration.
- Staff will send HDAB board the branding options for vote and the top three choices will be disclosed at the October 26th regular meeting.

VII. Discussion of Livestock in the Historic Downtown Overlay

- It is suggested that there be restrictions on livestock in Historic Downtown. Lashondra Stringfellow will consult with Code Compliance and have a report on the issues in the January 2021 HDAB meeting.

VIII. Discuss Additional Special Called HDAB Meetings for Complete Streets

- There will be a Special Called HDAB meeting on October 19, 2020 at 6pm to meet with the Lakes Group and walk through their proposal.

IX. Staff Reports

- "Scare on the Square" will be at Valley Ridge Park and will be called "Scare in the Park" for 2020.
- There will not be the traditional "Holiday on the Hill" due to COVID-19 restrictions. The city is working on a modified version that will still include a tree lighting and holiday decor. Decor will begin setting up on November 1st.

X. Adjourn: 8:07 PM

ATTEST:

Christy Harris
CVE Coordinator

Hannah Tyler
Historic Downtown Board Chair