

MINUTES
Historic Downtown Advisory Board
Regular Scheduled Meeting Sept 27, 2021

The Historic Downtown Advisory Board of the City of Cedar Hill, Texas, met Monday, September 27, 2021 at 6:00 pm in the 4th Floor Administrative Conference Room, at 285 Uptown Boulevard, Cedar Hill, Texas 75104.

The following members were present: Al Armistead, Britainie Nelson, Christopher Haley, Kenna Prior, Norman Patten, Hannah Tyler and Matthew Chappel. The following City staff members were present: Russell Read, Director of Customer, Michelle Hernandez, Destination Marketing Manager and Christy Harris, Visitor and Experience CVE Coordinator. The following members were absent with prior notice: Chelsey Randel and Jake Shepperd

I. Call Meeting to Order

- Chairperson Hannah Tyler called the meeting to order at 6:04 pm, declaring it an open meeting with notice of the meeting duly posted and a quorum present.

II. Citizens' Forum

- No citizens were in attendance.

III. Approve the Minutes of the July 26, 2021 Regular Meeting and August 23, 2021 Regular Meeting

- Location on the minutes for July 26, 2021 and August 23, 2021 were incorrect. Al Armistead motioned to postpone the approval of minutes until next meeting. Matthew Chappel seconded the motion. The motion was approved unanimously.

IV. Election of HDAB Officers

- Al Armistead nominated Matthew Chappel for Chairperson. Kenna Prior seconded the motion. The motion was approved unanimously. Christopher Haley nominated Hannah Tyler to be Vice Chair. Al Armistead seconded the motion. The motion was approved unanimously.

V. Downtown Complete Streets Phase 1 and Phase 2 update – Memo attached

- There are missing three easements, but Phase 1 is on schedule to proceed in November 2021.

VI. Feedback for color palette of building elevation on property located at 329 W. Belt Line Road (old Agridulce building)

- HDAB members provided a recommendation regarding the color pallet for 329 W. Belt Line Road. The recommendation for 329 W. Belt Line Rd. is as follows: Please do keep property 329 W. Belt Line Road in earth-tones and select another color for the trim as to not reduce the visibility of the articulation. The Visit Cedar Hill team will submit the recommendation.
- The Visit Cedar Hill team will follow up regarding properties in code violation for use of black paint on properties that exceed 10%.

- Norman Patten will email the Visit Cedar Hill Team regarding a particular property with a black garage.

VII. Update on Truck Ordinance

- Russell Read will submit a truck ordinance recommendation by the October 25, 2021 meeting.

VIII. Safety and Security in Historic Downtown

- There were complaints expressed regarding a homeless person and the disturbances caused in Downtown Cedar Hill.
- If any resident is involved in a disturbance with a homeless person, it was suggested that the homeowner can get and submit a trespassing affidavit from the police department.

IX. Discussion about return of truck signs to protect residences

- Al Armistead submitted a complaint via the Citizen Reporting website and requested two "No Through Trucks" signs for Downtown Cedar Hill. His complaint will be submitted to the Cedar Hill Police Department and placed on the next Traffic Committee meeting itinerary in November 2021. He followed up and resubmitted per truck ordinance. He is awaiting response.
- Truck ordinance signs were initially removed during Belt Line reconstruction in 2004.
- Norman Patten will send Russell Read an accurate date of the Beltline Road reconstruction, to get an idea of when the "No Trucks" signs were removed.

X. Staff Reports

- There are currently three missing easements.
- Country Day is postponed until 2022
- The Cedar Hill Farmers Market will be until November 2021.
- Holiday décor will go up around November 1, 2021.
- Scare on the Square will take place October 30, 2021, from 6 – 8pm.

XI. Review Action Items

- The Visit Cedar Hill team will follow up regarding properties in code violation for use of black paint on properties that exceed 10%.
- Norman Patten will email the Visit Cedar Hill Team regarding a particular property with a black garage.
- The Visit Cedar Hill team will submit the recommendation regarding the color pallet for 329 W. Beltline Road.
- Norman Patten will send Russell Read an accurate date of the Belt Line Road reconstruction, to get an idea of when the "No Trucks" signs were removed.
- Russell Read will submit a truck ordinance recommendation by the October 2021 meeting.
- Christy Harris will correct the location of the minutes from July 26, 2021 and August 23, 2021.

XII. Adjourn

- Chairperson Matthew Chappel adjourned the meeting at 7:45 PM.

ATTEST:

Christy Harris
CVE Coordinator

Matthew Chappel
Historic Downtown Board Chair