

MINUTES
Historic Downtown Advisory Board
Regular Called Meeting, January 24, 2022

The Historic Downtown Advisory Board of the City of Cedar Hill, Texas, met Monday, January 24, 2022, at 6:00 at the Cedar Hill Chamber of Commerce, 300 Houston St, Cedar Hill, TX 75104.

The following members were present: Matthew Chappel, Chelsey Randel, Christopher Haley, Kenna Prior, Hannah Tyler, Norman Patten, Al Armistead, and Jake Shepherd. The following City staff members were present: Russell Read, Director of Experience, Michelle Hernandez (via phone), Destination Marketing Manager and Christy Harris, Visitor and Experience CVE Coordinator. The following members were absent with prior notice: Britainie Nelson.

I. Call Meeting to Order

- Chairperson Matthew Chappel called the meeting to order at 6:02 pm, declaring it an open meeting with notice of the meeting duly posted and a quorum present.

II. Citizens' Forum

- No citizens were in attendance.

III. Approve the minutes from the October 25, 2021, Regular Meeting, November 8, 2021, Special Called Meeting and December 6, 2021, Regular Meeting

- Chris Haley motioned to approve the amended October 25, 2021, Regular Meeting minutes, November 8, 2021, Special Called Meeting minutes and December 6, 2021, Regular Meeting Minutes. Chelsea Randel seconded the motion. The motion was unanimously approved.

IV. Large Truck Recommendation

- Changes were made by HDAB members. HDAB members will sign the final document at the Cedar Hill Government Center, to submit as a final document.

V. Historic Downtown Colors / Conservation District Discussion

- Staff member will confirm boundaries of Historic Downtown District
- HDAB would like to be notified of changes of construction or demo permits.
- Kenna Prior proposed there be a Conservation District implemented, to avoid unnecessary demolition of buildings and to determine if a structure is viable. She suggested a condemned property should come to the board for recommendations, before demolishing.
 - Compliance would not be required but incentivized.
- Christopher Haley will consult with the President of Preservation Dallas and present the board with a date and time to present to the board.

VI. Mural Update:

- Jessica's Flowers is opposed to a mural on their wall.
- The Cedar Hill bank has foundation problems and will not be stable for a mural.

- The Cedar Hill Chamber of Commerce is in favor of a mural and will be executed in the Fall of 2022.
- The easement process has begun and will cover the walls in which murals will reside.
 - The murals will be maintained by the City of Cedar Hill and will not fall upon the building occupant.
- Tentatively, there will be an RFP/RFQ in the Spring of 2022, for murals and will include a small scope of work.
- The EDC purchased Patton's barn and may have a mural placed on the barn.

VII. Update on Events

- The Cedar Hill Chamber of Commerce will host "Kegs Corks and Cars" April 9th in the JC Penney parking lot.
- Country Day will take place this year:
 - HDAB will host an event at Country Day.
- Complete Streets:
 - There will not be a ground break with the Lakes team, only heavy marketing.
 - Fiber optics and utilities plans are in place and will start mobilizing at the end of February 2022.
 - A staff member will send HDAB members the contact information for Al Hernandez, VP for this region of Atmos.
- The City of Cedar Hill in conjunction with EDC, will discuss the use of the Phillips property, in hopes of having a holiday walking event, that will last from Thanksgiving to January 6th.

VIII. Staff Reports

- No staff reports.

IX. New Business

- There is an unauthorized car dealership on Cooper Street.
 - Staff member will report this car lot to the Cedar Hill Inspections Department for evaluation.

X. Review Action Items:

- Staff member will confirm boundaries of Historic Downtown District.
- Norman Patten and Kenna Prior will search for records of the original incentives for Historic Downtown District.
- HDAB members will come to Cedar Hill Government Center to sign Truck Ordinance. Staff member will email a time to come and sign the ordinance.
- Christopher Haley will consult with the President of the Preservation Dallas about a date and time to present to the HDAB board.
- Staff member will send HDAB members the contact information for Al Hernandez, VP for this region of Atmos.
- Staff member will send inspections to evaluate the unauthorized car dealership on Copper Street.

XI. Adjourn

- Chairperson Matthew Chappel adjourned the meeting at 7:28 PM.

ATTEST:

Christy Harris
CVE Coordinator

Matthew Chappel
Historic Downtown Board Chair