

MINUTES
Historic Downtown Advisory Board
Regular Called Meeting, April 25, 2022

The Historic Downtown Advisory Board of the City of Cedar Hill, Texas, met Monday, April 25, 2022, at 6:00 at the Cedar Hill Chamber of Commerce, 300 Houston St, Cedar Hill, TX 75104.

The following members were present: Chelsey Randel, Kenna Prior, Hannah Tyler, Norman Patten, Britainie Nelson, Al Armistead, Matthew Chappel, Jake Shepherd and Christopher Haley. The following City staff members were present: Russell Read, Director of Experience, and Christy Harris, Visitor & Experience CVE Coordinator. The following members were absent with prior notice: None.

I. Call Meeting to Order

- Chairperson Matthew Chappel called the meeting to order at 6:03 pm, declaring it an open meeting, with notice of the meeting duly posted and a quorum present.

II. Citizens' Forum

- No citizens were in attendance.

III. Approve the minutes from the March 28, 2022 Regular Meeting

- Christopher Haley motioned to approve the March 28, 2022, Regular Meeting Minutes. Norman Patten seconded the motion. The motion was unanimously approved.

IV. Complete Streets Update

- Contractor has completed most of the underground conduits.
 - Remaining utility companies can now proceed with their repairs and should last through the end of May 2022.
 - Proceeding utility repairs, contractors will then realign the streets and repair cosmetic issues.
- No update on Complete Streets Phase 2.
- A groundbreaking and Complete Streets informational session with Lakes-Moreno will tentatively occur May 27th.
- Staff member will check to confirm that site plans of Lakes-Moreno align with the plans submitted to the City of Cedar Hill.
 - Staff member will contact Lakes-Moreno to have project manager attend May 2022 regular meeting.

V. Truck Ordinance Update

- The Truck Ordinance has been sent to Public Works and will go to Public Safety next.
 - HDAB members will be posted on its progress

VI. Patton's Barn Update

- Al Armistead presented a presentation about a vision for a "Beer Garden and Public Space for Patton's Barn property, owned by the City of Cedar Hill."
 - HDAB was advised to meet with EDC board regarding vision for Patton's Barn.

VII. Mural Art Update

- Staff member Michelle Hernandez presented a vision for a 3D metal sculpture for Historic Downtown Cedar Hill, to be displayed in Pioneer Park.
- Tourism staff members attended a Travel Expo in Grapevine, where cities share information with other cities, regarding tourism and citywide initiatives and the "Don't Mess with Texas" initiative.
 - There is a mural campaign within "Don't Mess with Texas" to get two or three pieces of artwork this year.

VIII. Trello Review

- Chairperson Matthew Chappel gave Trello tutorial and encouraged board members to submit talking points via Trello and to use it as a tool to track progress on HDAB action items.
- Chairperson Matthew Chappel met with Stacey Graves and Gail Lux of Neighborhood Services/Code regarding building department posting "Certificates of Occupancy" on Historic Downtown property sites. There were several solutions presented to Neighborhood Services/Code.
 - Neighborhood Services/Code recommended builders using CSS, Customer Self Service to retrieve "Certificates of Occupancy" for various construction projects on Historic Downtown properties.
 - Stacey Graves and Gail Lux will attend an HDAB board meeting in either May or June 2022, to further discuss CSS.
- Board Member Christopher Haley discussed Preservation Dallas and factors that they implement regarding demolition of historic homes

IX. Staff Reports

- Staff member Christy Harris will be leaving to attend law school.
 - The April 25, 2022 meeting is her last HDAB meeting.
- Planning Department is working on a master plan on the east side of Uptown Cedar Hill, to define where Uptown Cedar Hill transitions to Historic Downtown.
- Phat Girlz BBQ is closed until further notice.

X. New Business

- No new businesses

XI. Review Action Items:

- Staff member will check to confirm that site plans of Lakes Moreno align with the plans submitted to the City of Cedar Hill
- Staff member will contact Lake-Moreno to have project manager attend May 2022 regular meeting

XII. Adjourn – 7:40

ATTEST:

Russell Read
Director of Experience

Matthew Chappel
Historic Downtown Board Chair