

**MINUTES**  
**Historic Downtown Advisory Board**  
**Regular Called Meeting, June 26, 2023**

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The Historic Downtown Advisory Board of the City of Cedar Hill, Texas, met Monday, June 26, 2023, at 6 p.m. at the Cedar Hill Government Center, 285 Uptown Blvd, Cedar Hill, TX 75104.

The following members were present: Hannah Tyler, Norman Patten, Britainie Nelson, Matt Chappel, and Al Armistead. The following City staff members were present: Alison Ream, Assistant City Manager; Greg Porter, City Manager; Michelle Hernandez, Destination Marketing Manager; and Naika Malveaux, Economic Development Marketing Manager.

**I. Call Meeting to Order**

- Board Chair Matt Chappel called the meeting to order at 6:03 p.m., declaring it an open meeting, with notice of the meeting duly posted and a quorum present.

**II. Citizen Forum**

- No citizens spoke at Citizen Forum.

**III. Introduction of New Members**

- Assistant City Manager Alison Ream shared the names of the new members that were appointed to the board by the City Council. The following members will be sworn in before the board's July meeting:
  - Tiffanie Plummer
  - Patricia Bushart
  - Mandy Murphy
  - Cynthia Sapp-Goins
  - Bailey Siegler

**IV. Consider approving minutes from the April 24, 2023 meeting.**

- Britainie Nelson made a motion to approve the minutes from the April 24 meeting. Al Armistead seconded the motion. The board voted unanimously to approve the minutes.

**V. Update from Country Day on the Hill committee.**

- Jami McCain, representing the Country Day on the Hill committee, gave an update on plans for the 86<sup>th</sup> Annual Country Day on the Hill even in Historic Downtown. The event will take place on October 14, 2023 with Old Settlers' Reunion on October 13. Ms. McCain will report back to the board on any volunteer needs of the committee.

**VI. Discussion and feedback on Pioneer Park programming.**

- The board reviewed the spring programming for Pioneer Park and discussed future opportunities for small events. The board suggested the following types of programming:
  - Comedy
  - Poetry Reading
  - High School Student Performances
  - Talent Show
  - Line Dance Lessons
  - Individual music performances
  
- The board also suggested digital signage to replace the existing kiosk in the park and opportunities for talent to load and unload closer to the park.

**VII. Staff Reports**

- City Manager Greg Porter provided an update on the Phillips project.

**VIII. Adjourn**

- Chair Matt Chappel adjourned the meeting at 7:27 p.m.

ATTEST:



Alison Ream  
Assistant City Manager



Matthew Chappel  
Historic Downtown Board Chair